



AARHUS
UNIVERSITY
BUSINESS AND SOCIAL SCIENCES



COVE
#FOCUS
,

COMPETENCE & JOB
CATALOGUE

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Welcome

Formålet med dette kompetence- og jobkatalog er at give inspiration og guide nuværende studerende i deres jobsøgning. Du kan finde informationer om, hvad man kan arbejde med i det første job efter endt uddannelse samt inspiration til mulige arbejdspladser. Kataloget viser mønstre over stillingsbetegnelser, arbejdssteder samt arbejdsopgaver inden for alle studieretning på Aarhus Universitet, Business and Social Sciences.

Informationerne er fundet i AU alumnedatabasen GERDA samt igennem en spørgeskemaundersøgelse blandt alumner fra Business and Social Sciences.

Du finder følgende i kataloget:

- Lister med stillingsbetegnelser og virksomheder opstillet i alfabetisk rækkefølge (Stillinger og virksomheder som i resultaterne forekommer mere end én gang er markeret med *)
- Diagrammer over fordelingen af arbejdsopgaver under hver studieretning. Figurerne bygger på informationer fra spørgeskemaundersøgelsen fra juni 2012 med cirka 3000 adspurgte, hvoraf 595 har svaret. Til hvert diagram finder du eksempler på konkrete arbejdsopgaver, der bygger på alumnernes egne beskrivelser.

Under hver studieretning er der citater med gode råd fra tidligere studerende til nuværende studerende om vejen fra studie til første job.

I bunden af de fleste sider findes et link til GERDA, hvor du vil finde lister over alumner fra den specifikke studieretning.

Vi håber at du vil finde informationerne relevante.
God læselyst!

AU Career

The purpose of this competence and job catalogue is to inspire and guide current students in their job search. Here you can find information about what a number of our alumni work with in their first job after graduation, as well as inspiration for possible work places. The catalogue shows patterns on job positions, work places and job tasks for each study line at Aarhus University, Business and Social Sciences.

The information is found through GERDA, the AU alumni database and through a questionnaire among alumni from Business and Social Sciences. The catalogue contains the following:

- Lists with job positions and companies listed in alphabetical order. (Positions and companies which occur more than once in the results are marked with *)
- Diagrams showing the grouping of job tasks in each study line. The figures are based on information from the questionnaire distributed in June 2012 among approx. 3000 people out of which 595 have responded. To each diagram there are given examples of concrete job tasks based on the alumni's own descriptions.

For each study line there are inspirational quotes with advice from graduates to current students about the transition from university to the first job.

In the bottom of most pages you will find a link to GERDA, where you will find lists of alumni from the specific study line.

We hope that you will find the catalogue relevant.
Enjoy!

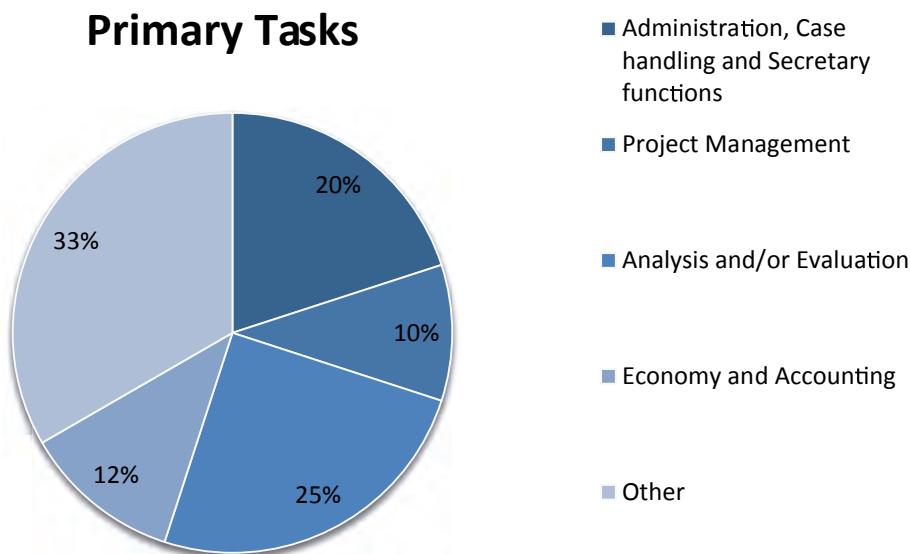
AU Career

MASTER'S DEGREE PROGRAMMES AT AARHUS UNIVERSITY, BUSINESS AND SOCIAL SCIENCES



Business Intelligence (former Business Performance Management)

Positions	Companies	
Account Manager	Bestseller	Seago Line, A.P. Møller-Maersk Group
Analyst*	Coloplast A/S	Skýrr Inc. Iceland
Business Analyst	Columbus A/S	TDC A/S*
Business Manager*	Danfoss A/S	Vestas Wind Systems A/S
Buying Planner	Danske Bank A/S*	vivisan.dk
Consultant*	Designit A/S	Aarhus University
Controller*	DOVISTA	
Freelancer	DSB*	
Global Supply Chain Planner	Ennova A/S*	
International Pricing Manager	Epinion A/S*	
Market Analyst*	Falck Danmark A/S	
Marketing Employee	Hildebrandt & Brandi A/S	
People Assistant	IC Companies	
Product Development Manager	intenz A/S	
Project Manager*	Laerdal Global Health	
System Consultant	LEGO Systems A/S*	
Tele Consultant	MAN Diesel A/S	
Training Consultant	Nykredit A/S	
	Q8	
	Rambøll Management	
	Research International A/S	



Administrative

Reporting, coordination, presentations, proposals, stock control (lagerstyring)

Project Management

Analysis

Market analysis, data analysis, employee satisfaction analysis, customer satisfaction analysis and statistics

Economy and Accounting

Book keeping, SAP, accounting, financial planning and projection

Other

Interpreting, marketing and communication, IT (development of performance systems and implementation, business warehouse), teaching, packing, SQL, contact and support to customers and sale

FROM STUDIES TO FIRST JOB

"Network, be proactive in your job search, and be creative; especially with the economy today, it may be necessary to take a position that would not be your first choice - until the day your first choice comes around".
(Msc in Business Intelligence)

"Form a network and use it. Use your friends to read your application. Learn to write good applications and have a can-do spirit. Start your job seeking while you are writing your master thesis and visit career fairs".
(Msc in Business Intelligence)

Consumer Affairs Management

Positions

Credit Administrator

Production

Companies

Libra Bank

Rose Poultry A/S

Aarhus University

This study line is relatively new with very few graduates; therefore it has not been possible to get information about the graduates' work tasks.

Corporate Communication

Positions

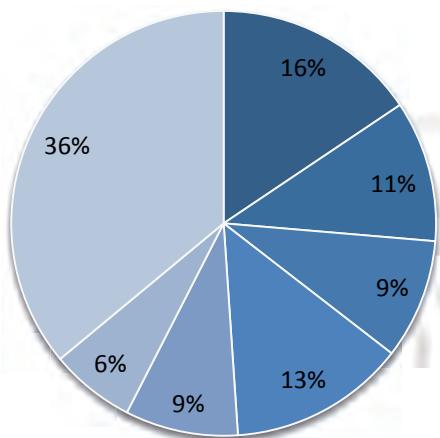
Account Manager
 Analyst
 Audience Researcher
 Brand Coordinator
 Business Consultant
 Business Development Manager
 Call Center Representative
 Communication Consultant*
 Communication Coordinator*
 Consultant
 Costumer Service Agent
 CSR Consultant
 Event og Marketing Manager
 Executive Assistant
 Graduate*
 HR Assistant*
 HR Coordinator*
 Intranet Manager

IT Communication Coordinator
 IT Consultant*
 Junior Consultant
 Marketing Coordinator*
 Network Coordinator
 Online Communicator
 Operations Officer
 Press Assistant*
 Project Assistant*
 Project Coordinator
 Project Manager*
 Quality Consultant
 Sales & Marketing Trainee
 Strategic Advisor & Researcher
 Sustainability Consultant
 Trade Marketing Manager
 Volunteer Coordinator
 Web & Multimedia Employee

Companies

Adagold Aviation Pty Ltd	LEGO A/S	Valeur Marketing
Allesøe Specialmaskiner ApS	London Data	Vestas Wind Systems A/S*
Amagerforbrænding	Mermaid Technology	
Arla Foods a.m.b.a*	Morgenavisen Jyllands-Posten	Videns- og Forskningscenter for Alternativ Behandling
Bestseller A/S*	Neumann PR	Vistaprint
Creuna	OJ Skolemøbler	webdanmark.com
Danica Pension	optimize2	Aarhus Kommune
Danmarks Radio	PeopleGroup*	Aarhus University*
Dansk Fashion & Textile	Radius Kommunikation	
Deloitte*	Rambøll Management Consulting*	
Designit	Region Midtjylland*	
Epinion A/S	Schneider Electric	
Frivilligcenter Aarhus	Siemens Wind Power A/S*	
Grundfos A/S*	Simpatico*	
IBM	Studenterlauget	
Idrættens Analyseinstitut	The Réservegroup	
IKAS (Institut for Kvalitet og Akkreditering i Sundhedsvæsen)	Tulip Food Company	
KOMMA Kommunikation og Marketing	U Communicate ApS	
Kwintet	Unifeeder A/S	

Primary Tasks



- Administration, Case handling and Secretary functions
- IT (support, development, implementation, webpage etc.)
- Marketing and Advertising
- Communication and Procurement (incl. Media)
- Text Production and Proofreading
- Project Management
- Other

Administrative

Coordination, information, internet administration, material distribution, meetings, switch board (omstilling), updating product lists (opdatering af produktark), introductions and presentations and reporting

IT

CMS support, database updating, updating homepage, intranet, support, system maintenance and web management

Marketing

Advertisement and brochure, brand management, campaign coordination, e-marketing, event coordination and production of sales and marketing material

Communication

Webcommunication, newsletter, internal and external communication, contact to media, press releases and e-mail services

Text Production

Writing articles, editing, revising letters, proofreading, writing references and taking notes

Other

Audit and budgeting, account management, project management, e-commerce and sale, scientific work, contact to bloggers, costumer advice, contact to suppliers, strategy development, translation, citizen service, CSR projects, human resources management, travels and networking

FROM STUDIES TO FIRST JOB

"Seize every chance and believe in yourself. You have to work hard – very hard, but it pays off. It is also very important to join a network wherever you can."

(Ma in Corporate Communication)

"Don't think you'll necessarily get your dream job immediately - The first job might just be the first step that'll enable you to get your dream job - consider that when looking for jobs."

(Ma in Corporate Communication)

Economics and Management (former Økonomi - cand. oecon)

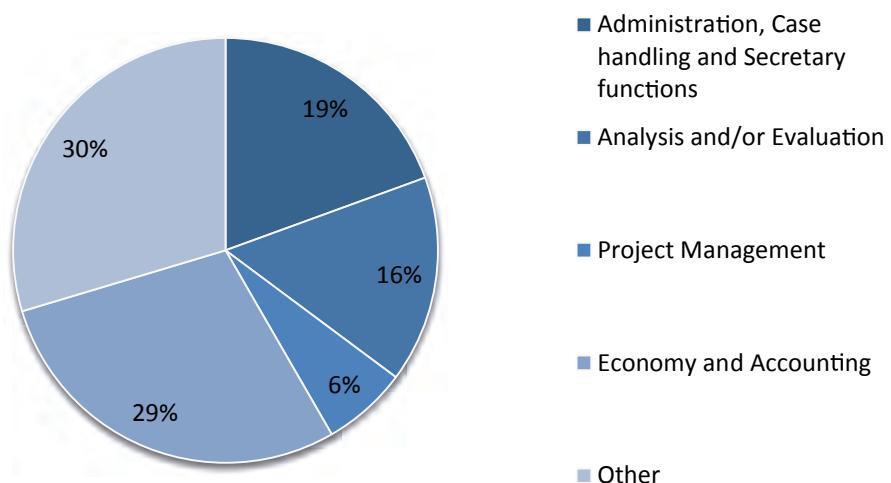
Positions

AC fuldmægtig*	Finance Manager*
AC-medarbejder*	Graduate
Analyst Chief	Head of Financial Monitoring Department
Assistant Consultant	Junior Economist
Associate Professor	Lecturer
Auditor	Management Consultant*
Buyer	Marketing Assistant*
Business Consultant	Marketing Manager
Business Development Manager	Portfolio Manager
Business Process Manager	Product Manager
Buyer Coordinator	Project Manager*
Chief Consultant	Purchase & logistic Manager
Chief of Administration	Purchaser
Chief of Economy	Purchasing Coordinator
Chief of Logistics	Risk Manager
Chief Strategy Officer	Sales Controller
Consultant*	Teacher
Controller*	
Economic Consultant*	
Economist*	

Companies

Alfa laval Kolding A/S	Mercantec
Anders Nielsen og Co A/S	Multi-Wing Group
Arla Foods a.m.b.a*	Nestlé
ATP	Niels Brock - Copenhagen Business College
Danisco*	Niro Atomizer A/S
Danske Regioner	NRGi
De Gule Sider A/S	Nybolig Erhverv
Dovista A/S	Næstved Kommune
ENERGOMASHBANK	People & Performance A/S*
Energinet.dk	Post Danmark
Finansrådet	Quartz+Co*
Food Solutions ApS	Region Midtjylland
Frederiksberg Kommune	Region Syddanmark
Geomatic A/S	SKAT
Gudme Raaschou	Spectrumbrands
Hjem-IS A/S	TDC A/S
Ikadan	Økonomistyrelsen
Indura	Aarhus Kommune
Jet Time A/S	Aarhus Sporveje
Jyske Bryggerier	Aarhus University
Maersk Line	

Primary Tasks



Administrative

Recommendations, preparation, representation of interests (interesse varetagelse), coordination, course administration, inquiries (forespørgsler), meetings, follow ups, presentations, reporting and supporting other departments

Analysis

Handling of data (databehandling), data extraction (dataudtræk), data validation presentation of analysis (fremstilling af analyser), interviews, competitor analysis (konkurrentanalyser), market analysis, scenario analysis, cost analysis (udgiftsanalyse) and economic analysis

Economy and Accounting

Calculations in excel, budgeting, business cases, business intelligence, controlling, data integration, bookkeeping, forecast, environmental report (grøn regnskab), investments, accounts, economic negotiation (økonomiforhandling), financial management (økonomistyring) and risk management (risikostyring)

Other

Exam, guidance, teaching, development of artworks, trademark management, sale, service, project management, product development, optimisation, price lists, negotiation, contact to customers, fuel hedging, IT system maintenance, master data maintenance, packing development, construction projects (anlægsprojekter), program management, communication, marketing, teaching, strategy and business development

FROM STUDIES TO FIRST JOB

"You do not start in your dream job. You work your way to your dream job."
(Cand.Oecon)

"I think that it is crucial to have a relevant student job. The contact to the job market before graduation is very important."
(Cand.Oecon)

"Be determined and focused in your application. Make it short and precise. Demonstrate that you have made some research on the company and that you have some ideas on what is important to them."
(Cand.Oecon)

Engineering in Technology based Business Development (Herning - Cand.polyt)

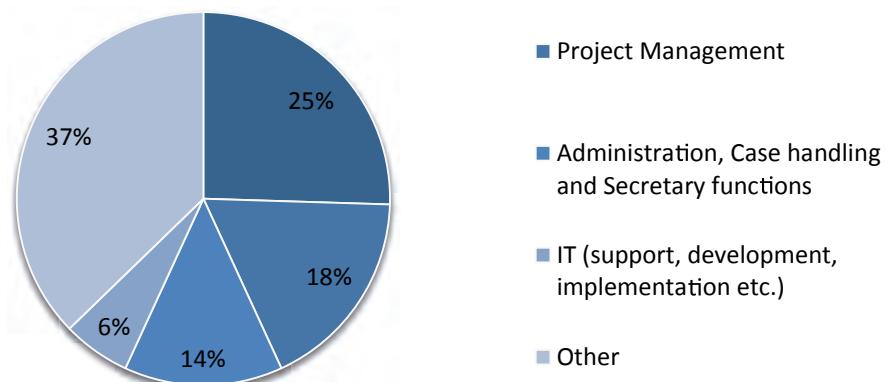
Positions

Business Analyst*
Business Development Manager
Configuration Manager
Constructor
Coordinator
Design Engineer
Developer of Childrens Design and Products
Development Engineer*
Environmental Consultant
Innovation Program Manager
Junior Manager
Management Consultant*
Program Manager
Project Engineer
Project Manager*
Research Assistant
Solution Consultant, Corporate IT

Companies

DONG Energy
Ecology Management A/S
Grundfos Management A/S
House of Design
kaastrup/andersen A/S
LEGO A/S*
LM Wind Power
Maskinfabrikken RIVAL A/S
PA Consulting Group*
PRINCE2
RIVAL
Schneider Electric*
Siemens Wind Power A/S*
V. Brøndum A/S
VELUX A/S
Vestas Wind Systems A/S*
Vm Tarm a/s
Aarhus University

Primary Tasks



Development

Excel development, business development, organisation development, proces development and technology development

Project Management

Administration

Documentation, reporting, editing, ressource planning and adjustment to standards and legislation (tilpasning til standarder og lovgivning)

IT

Business engagement, Cad and IT implementation

Other

Innovation, calculation, internal and global communication, analysis, litterature, portfolio management, sale, article and stakeholder management

FROM STUDIES TO FIRST JOB

"Study projects with companies are good because they give practical experience during your studies. It gives and help you develop a network with the cooperating company."
(Cand.polyt)

"Apply for jobs and do not restrict yourself geographically".
(Cand.polyt)

"Get a relevant study job and special CV (which characterises you and your work methods). Have a can-do spirit".
(Cand.polyt)

Erhvervsjura

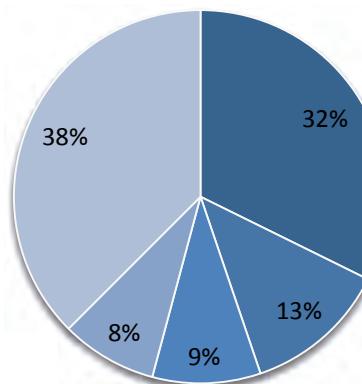
Stillinger

AC-fuldmægtig*	Momskonsulent
Analysemedarbejder	Personalekonsulent
Assistent	PhD studerende
Business Developer*	Projektmedarbejder
Client specialist	Senior projektmanager
Compliance officer	Senior skattekonsulent
Controller	Skattekonsulent*
Forhandlingskonsulent	Strategisk indkøber
Forretningsudvikler	Udbudsjurist*
Forvaltningsrådgiver	Økonomisk konsulent
Fuldmægtig*	
Indkøbskonsulent*	
Investor relations manager	
Juridisk konsulent*	
Juridisk rådgiver*	
Konsulent	
Kontraktadvokat*	
Kundechef*	
Løn- og skattekonsulent	
Management koordinator	

Virksomheder

A. P. Møller-Mærsk	Gribskov Kommune	PriceWaterhouse-Coopers*
Amazon.com	Grønlands Selvstyre	Siemens Wind Power A/S'
Atradius Credit Insurance	Handelsinvest	
Baker Botts LLP	Helsingør Kommune	SKAT*
Bang & Olufsen A/S	IDdesign	Skatterministeriet
Cheminova	Ikano Bank	SKI A/S
Cowi A/S	Indkøbsfællesskabet IFIRS	Slagelse Kommune
Dansk Supermarked A/S*	Investerings- og landbrugsselskab	Statens Serum Institut
Deloitte*	Jyske Bank A/S*	Tangora Software A/S
Domstolsstyrelsen	KPMG*	Toursport ApS
DSS Silkeborg AS	Krifa	Vejle Kommune*
Energinet.dk	Københavns Kommune	Vestas Wind Systems A/S
Euler Hermes	Lantmännen Unibake A/S	Viborg Kommune
Expert Danmark A/S	Logica A/S	VP Services A/S*
Falck Danmark A/S	Lundø Consulting A/S	Økonomistyrelsen
Favrskov Kommune*	Lægemiddelstyrelsen	Aarhus Kommune
Forsvaret	Morsø Kommune	Aarhus Universitet*
Fredericia Kommune	Norddjurs Kommune	
Gorrissen Federspiel	Planet Retail	
Grant Thornton		

Primære arbejdsopgaver



- Administration, sagsbehandling og sekretariatsfunktioner
- Økonomi- og regnskabsfunktioner
- Kontrakter
- Udbud og Indkøb
- Andet

Administrative opgaver

Behandling af klagesager, erstatning, fejlfindingsopgaver, insolvensbehandling, notater, lave vejledninger og procedurer samt udarbejde aftaler

Økonomi og regnskab

Bogføring, budgetlægning og opfølgning, beregninger, afstemninger, risikostyring, regnskaber samt kreditvurderinger

Kontrakter

Indgåelse, udarbejdelse og håndtering af kontrakter

Udbud og indkøb

E-handel, udbudsret samt indkøb og udbud

Andet

Forhandlinger, analyser, benchmarking, compliance, IT, intranet, kommunikation, overenskomstfortolkning, projektledelse, skatterådgivning, vidensdeling, juridisk rådgivning, kundekontakt samt webarbejde

FRA STUDIE TIL FØRSTE JOB

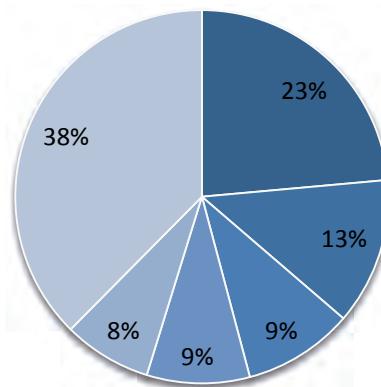
"Det er helt okay at være ny og uerfarende på arbejdspladsen, og arbejdsgiveren er udmærket klar over, at du skal læres op - så lad være med at skjule det, og stil i stedet for alle de spørgsmål, som du ligger inde med, og som kan hjælpe med til, at du i stedet kommer hurtigt ind i sagerne".

(Cand.merc.jur)

Erhvervssprog og International erhvervkommunikation i engelsk

Stillinger	Virksomheder
Adjunkt	PhD administrator
Category Coordinator	PhD studerende
Chefsekretær	PR Koordinator*
CSR konsulent	Product requirement manager
Debitor assistent	Projektkoordinator*
Dommersekretær	Projektleder*
EU konsulent	Sagsbehandler
Faciliteringsassistent	Salgs- og markedschef
Forskningssekretær	Salgskoordinator/manager*
Fuldmægtig	Sekretær*
Kommunikations-konsulent*	Sprog- og administrati onsmedarbejder
Kommunikations-rådgiver*	Storkundechef
Konsulent*	Sustainability konsulent
Kundekonsulent	Translatør*
Manuskriptredaktør	Uddannelseschef
Marketingskoordinator/assistent*	Uddannelseskonsulent
Oversætter*	Underviser/assistent*
Personlig assistent*	Webjonglør
	Havnsø Hotel
	Hedensted Kommune
Academica	Horsens Erhvervsråd
Apostrof Translation	INDEX: Design to Improve Life
Berlingske media	Interset Oversættelser A/S
BK Medical	STP
Danfoss	TDC A/S
Dansk Håndbold Forbund	Kragelund Kommunikation
Dansk Supermarked A/S	Meltwater Group
DBH Technology A/S	Memora Consulting
Deloitte	Unisans
Det Internationale Hav-undersøgelsesråd (ICES)	Vector FM
Dinesen	Milestone Systems
DONG Energy	Vestas Wind Systems A/S*
Europaparlamentet	Nilan A/S
Ezzence A/S	Videncentret for Landbrug
Fitness World	Nordic Processor
Grown Up ApS	Nordisk Hostingcenter
Grundfos Management A/S*	Voice Archive
Havnø Hotel	NRGi Rådgivning A/S
Hedensted Kommune	Wordpilots
	Xplanation*
	Aarhus Universitet*
	Patrade A/S
	Polycom ApS
	Red Bull Denmark ApS
	Rooney & Rooney PA
	Sandberg Translation
Siemens Wind Powers A/S*	
Smyril Line	
STP	
TEKO	
Tradium	

Primære arbejdsopgaver



- Administration, sagsbehandling og sekretariatsfunktioner
- Tekstproduktion/korrektur
- Oversættelse og tolkning
- Web opgaver
- Markedsføring/reklame
- Andet

Administrative opgaver

Daglig drift, dokumentstyring, informationssøgning, kalenderstyring, konferencestyring, kontaktperson, koordinering, korrespondance, kursusplanlægning, mødebooking, powerpoint præsentationer, rapportering samt telefonpasning

Tekstproduktion

Artikelskrivning, redigering, gloselistevedligeholdelse, korrekturlæsning samt tekstforfatning (f.eks. til hjemmeside)

Oversættelse og tolkning

Webopgaver

Webdesign, nyheder, hjemmeside og intranet opdatering samt redigering

Markedsføring

Branding, eventkoordinering, annoncepuplicering, kampanjer, katalog- og magasinproduktion samt layout check

Andet

Analyse, rekruttering, CRM opdatering, revision, dommerpåsætning, CSR, salg, undervisning, grafik, kontraktregistrering, indkøb, kvalitetskontrol, kommunikation, projektledelse, procesoptimering, kundekontakt, pressemeldelser, rejsebestilling, workshops samt messer

FRA STUDIE TIL FØRSTE JOB

"Man skal ikke lade sig begrænse af sin uddannelsesretning, men se mulighederne. Alle mennesker indeholder mange flere facetter end det, man har med sig fra studiet. Det handler bare om at kunne sætte ord på dem og overbevise en arbejdsgiver om, at man kan meget mere end man kan på papiret."

(Cand.ling.merc i engelsk)

"Netværk - dyrk det og giv til det uden at forvente at få tilbage nu og her."

(Cand.ling.merc i engelsk)

Erhvervssprog og International erhvervkommunikation i tysk

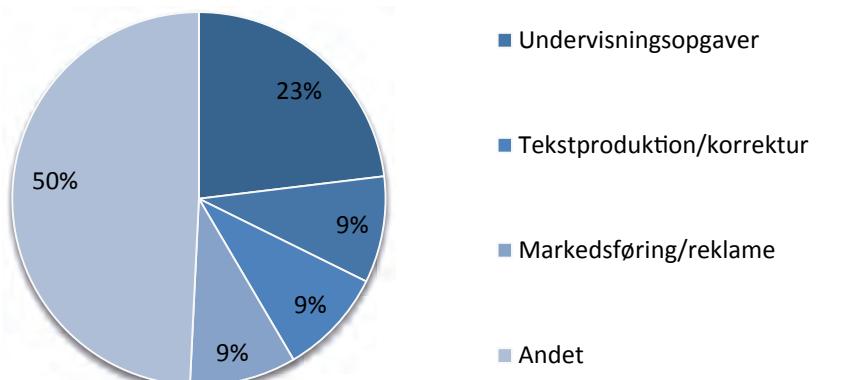
Stillinger

AC fuldmægtig
Adjunkt
Administrativ medarbejder*
Category Coordinator*
Costumer Service Specialist
Dokumentationsmedarbejder
Eksportassistent
eSourcing konsulent
HR konsulent
Intern eksport-medarbejder
Kommunikationskonsulent*
Kundeservice-medarbejder
Lektor*
Marketingskoordinator*
Oversætter*
Personlig assistent*
PR konsulent

Virksomheder

PR manager*	AKiCOMMUNiCATiON	Grundfos A/S	Syddanske Medier*
Producent	Bestseller A/S	Jyske Bank A/S	Tefcold A/S
Projektassistent*	BIWI Sprogservice	Kamstrup A/S	Topas Adventure Travel
Projektleder*	Carlsberg	Komplex it A/S	Translatørerne
Rejsekonsulent	CC Public Relations	Københavns Kommune	Simonsen og Aarøe
Retail manager	Center for uddannelse	Københavns Universitet	Trapeze Group Europe
Salgskoordinator*	Chrisfish Danmark A/S	Levi Strauss (Suisse)	Valeur A/S
Salgsmanager*	COMMAS	Lidl Danmark K/S	VIPP A/S
Skolekonsulent	Crisplant A/S	Logodata	VSP - Landbrug og fødevarer
Souschef	CSC Scandihealth A/S	Pandora Jewelry	World Translation
Sproglig projekt-koordinator	DAFA A/S	Pressalit Group A/S	Aarhus Festuge
Sprogmedarbejder	DAN-doors A/S	Qvist Translation	Aarhus Universitet*
Sprogspecialist	Danish Meat Association	Scanmarket	
Technical writer	Dansk Supermarked A/S	Semler A/S*	
Tekstforfatter*	Datagraaf A/S	Siemens Wind Power	
Tolk	DONG Energy A/S	Skaanning Translation	
Translatør*	Eicom	Styrelsen for sundhed og forebyggelse	
Underviser/assistent*	EU Kommissionen	Svendborg Erhvervs-skole	
Webredaktør	Fødevarestyrelsen	Svend Hoyer A/S	
	GN Netcom	Syddansk Universitet	

Primære arbejdsopgaver



Administrative opgaver

E-mail korrespondance, koordinering, kommentarer, ordrebehandling og registrering, planlægning, statuskontrol, fragtbooking, fakturering samt telefonbesvarelse

Undervisning

Undervisningsforberedelse, undervisningsmaterialer, opgaveretning

Tekstproduktion

Korrekturlæsning og tekstforfatning/produktion

Markedsføring

Konceptudvikling, markedsføringsplanlægning

Andet

Rekruttering, eksamen, copywriting, rådgivning, kommunikation, kunde og leverandørkontakt, oplæring, oversættelse, hjemmesideproduktion, salgsmateriale, regnskab og revision, research, projektledelse, terminologiarbejde samt læserundersøgelser

FRA STUDIE TIL FØRSTE JOB

"Få så meget relevant arbejdserfaring som muligt mens du studerer."

(Cand.ling.merc i tysk)

"Hav realistiske forestillinger og ønsker til lønarbejdsopgaverne i disse krisetider."

(Cand.ling.merc i tysk)

Erhvervssprog og International erhvervskommunikation i fransk

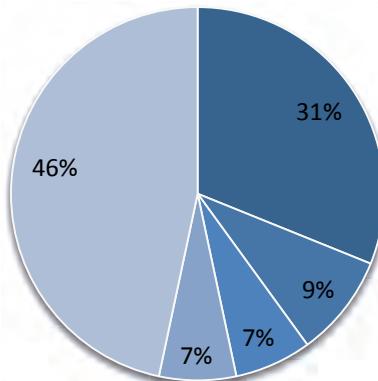
Stillingsbetegnelser

Adoptionsrådgiver
Costumer service assistent
Danmarks repræsentant ved EU
Indkøbsassistent
Informationskonsulent
International assistent
Kommunikationskonsulent*
Korrespondent
Kundekonsulent
Kundeservice medarbejder
Marketingsassistent*
Marketingskoordinator*
Produkt manager
Projektleder
Projektsekretær*
Redaktør
Rådgiver
Salgssupporter
Sekretær
Sprogtræner
Tekstforfatter

Virksomheder

Underviser
Ungdomsrådgiver
AC Børnehjælp
Cirque A/S
Communicaid, Bruxelles
DAN DRYER A/S
Dansk Supermarked
Den Danske Kirke i Paris,
Frankrig
DmSave - en del af Atea
Energi Danmark A/S
EU
FKI Logistex
Handelsskolen Silkeborg
Infomedia
LEO Pharma A/S
Lindberg
Multi-Support R&D
Nord advertising
Peter Justesen Company*
RADIUS Kommunikation
Region Syddanmark*
Servicemind A/S
(tidligere IQS A/S)
Stop AIDS
Aarhus Universitet

Primære arbejdsopgaver



- Administration, sagsbehandling og sekretariatsfunktioner
- Tekstproduktion/korrektur
- Kommunikation og formidling
- Kunde-/borgerservice
- Andet

Administrative opgaver

E-mailbesvarelse, fakturering, forberedelse, koordinering, ordrebehandling, produktbladsvedligeholdelse, reklamation

Tekstproduktion

Korrekturlæsning

Kommunikation

Hjemmesideopdatering, kommunikation

Kunde og borgerservice

Kundekontakt, håndtering og service

Andet

Messeplanlægning, analyse, au pair placering, fotoprøver, indkøb, markedsføring, oversættelse, medieovervågning og analyse, projektevaluering, undervisning, salgssupport, rådgivning, tourguide, projektledelse og tolketræning

FRA STUDIE TIL FØRSTE JOB

"Vær ikke for kræsen med det første job. Det vigtigste er at komme ud på arbejdsmarkedet og få erfaring. Jeg havde selv to relativt hurtige jobskifte, før jeg fandt min rette hylde og virksomhed."
(Cand.ling.merc i fransk)

"Søg studierelevante studiejob, dyrk netværk (uden at være for aggressiv!) og vær parat til at flytte for et interessant job! Og held og lykke ;)"
(Cand.ling.merc i fransk)

Erhvervssprog og International erhvervskommunikation i spansk

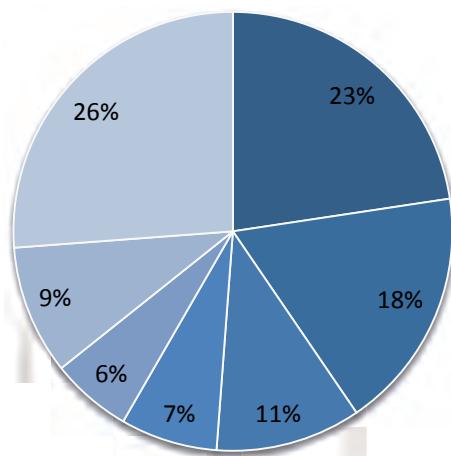
Stillingsbetegnelser

AC fuldmægtig*	Reklamekoordinator
Area sales manager	Salgsassistent
Assisterende professor	Sekretær
Chefkonsulent	Search marketing konsulent
Costumer service koordinator	Teamleder
Destinations Key Manager	Tekster
Dokument Controller	Training coordinator
Export assistent	Translatør
Fuldmægtig	Webeditor
HR administrator	Webmedarbejder*
Indkøbsassistent	Web og promotionkoordinator
Junior brand manager	
Kommunikationsmedarbejder	
Konsulent	
Linguistisk assistent	
Marketingsassistent	
Marketingskoordinator*	
Marketingsmedarbejder	
Marketing projektleder*	
Oversætter*	
Regional koordinator	

Virksomheder

ALT - Asesores Legales y Tributarios (Advokatfirma)	RPCH
Arctic	Searcus Scandinavia
Arla	Siemens Wind Power A/S*
Crisplant A/S	Tolketjenesten
Danice Services A/S (Tetra Pak Hoyer A/S)	Trapeze Group Europe
Tulip Food Company	
Danmarks Radio	Tvilum ApS
Dansk Supermarked*	Århus Charter A/S
Ddtext	Aarhus Universitet*
Dynamicweb Software A/S	
Erhvervsskolerne Aars	
Grundfos Holding A/S*	
JELD-WEN A/S	
Kompagniet Reklamebureau A/S	
København Universitet	
LEGO A/S	
Maersk Agency Denmark	
MediaMind, London	
Mejeriforeningen Danish Dairy Board	
Nitram Dental A/S*	

Primære arbejdsopgaver



■ Administration, sagsbehandling
og sekretariatsfunktioner

■ Markedsføring/reklame

■ Web arbejde

■ Kommunikation og formidling

■ Salg

■ Tekstproduktion og oversættelse

■ Andet

Administrative opgaver

Booking, koordinering, informationsindsamling, nyhedsbreve, opfølgning på tilbud, produktpræsentationer, stamdata og sortering af budskaber

Markedsføring

Annonceplanlægning, brochureudvikling, designmanual, kampagneudvikling, markedsføringsplanlægning, marketingssupport, online markedsføring samt eventkoordinering

Webarbejde

Styring af website, udvikling af hjemmeside, webopdatering og programmering

Kommunikation

Kommunikationsstrategier, intern kommunikation og udarbejdelse af kommunikationsmateriale

Salg

Layout af salgsmateriale, B2B salg, kanvassalg

Tekstproduktion og oversættelse

Oversættelse til spansk, korrekturlæsning, tekstforfatning og artikelskrivning

Andet

Guideansættelser, kundemøder, brugervenlighedstest, kvalitetssikring, pressemeddelelser, lønkørsel, markedsundersøgelser, messer, projektarbejde/ledelse, budgetstyring, rådgivning og vejledning samt sparring

FRA STUDIE TIL FØRSTE JOB

"Søg bredt, jeg arbejder ikke med spansk, men elsker mit job."
(Cand.ling.merc i spansk)

"Få kontakt til firmaer under studiet. Om det er projektarbejde, frivilligt arbejde, studiejob eller andet. Du skal være vant til at færdes på arbejdsmarkedet, når du kommer ud, så kan du bedre relatere din viden til den nye stillings udfordringer."
(Cand.ling.merc i spansk)

"Bare kast dig ud i det! Sørg herefter løbende for at øve indflydelse på hvilke arbejdsområder du skal varetage."
(Cand.ling.merc i spansk)

Erhvervsøkonomi (Cand.soc)

Stillingsbetegnelser

Coordinator

Credit accountant (kreditbogholder)

Financial Analyst

Fuldmægtig*

Virksomheder

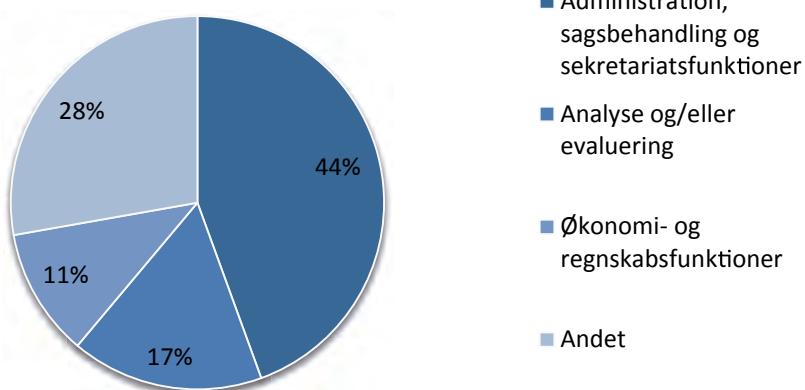
AS3 Companies

Procter & Gamble

Region Midtjylland

Aarhus University

Primære arbejdsopgaver



OBS: Få responderter

Administrative opgaver

Betaling af faktura, driftsopgaver, indmeldelse af afgifter til myndighed, koordinering, mødeindkaldelse, registrering samt sagsbehandling

Analyse

Datafremstilling og indsamling samt organisationsanalyse

Økonomi og regnskab

Controlling og SAP

Andet

Kommunikation, projektledelse, ressourceallokering, rådgivning, support, salgsrapport samt udviklingsopgaver

FRA STUDIE TIL FØRSTE JOB

"Først og fremmest: Få foden inden for! Det behøves ikke være en fast stilling. Jeg startede i løntilskud, og var sikkert ikke kommet indenfor, hvis ikke jeg var "kendt".

(Cand.soc i Erhvervsøkonomi)

"Gå efter interesse (faglig), vær omstillingsparat, kend dine begrænsninger og være altid ørlig overfor dig selv!"

(Cand.soc i Erhvervsøkonomi)

EU Business and Law

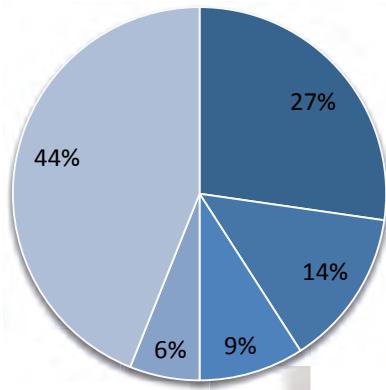
Positions

Adjunkt
Analyst*
Assistant*
Bunker trader
Business Consultant
Business Development Manager
Category Coordinator*
Consultant
Consultant on EU Funding
Corporate Trainee
Credit Analyst
Intern*
International Payment Expert
Junior Economist
Junior Trader
Jurist
Management Consultant
Market Researcher
Ph.d.
Procurement Coordinator
Procurement Lawyer
Project Controller*
Project Manager*
Regional Manager Nordics & CEE
Sales Manager
Specialist in Accounting Department
Stagiaire
Trainee*

Companies

ALCOA
Carlsberg
COWI A/S
Dansk Supermarked A/S*
Energinet.dk
European Central Bank
European Commission*
Frontier Web Development
General Motors
KeyResearch
Lindberg International
Mobiasbanca Groupe Societe Generale
Monjasa A/S
Novo Nordisk A/S
Næstved Kommune
Odina
ProCredit Bank
Rambøll Management Consulting
Randers Kommune
Statoil
Stream Group SRL
Struer Statsgymnasium
Studyportals
UAB "Kapratas"
Vestas Wind Systems A/S
Vestey Foods Danmark A/S
Zurich Stock Exchange/ SIX Group AG

Primary Tasks



- Administration, Case handling and Secretary functions
- Analysis and/or Evaluation
- Purchase and Sale
- Project Management
- Other

Administrative

Preparation, information, coordination, meetings, servicing politicians (politikerbetjening), presentations, reporting, supporting managers, proposals and introductions (oplæg)

Analysis

Credit analysis, benchmark, market research, quality control and statistics

Purchase and sales

Follow up on sales and purchasing

Project Management

Other

Client search, database management, proofreading and editing, entrepreneurship, negotiation, communication, contact to customers, contract management, cooperation with supplier (leverandørsamarbejde), marketing logistics, balancing monthly accounts (månedsaftslutning), teaching, scientific research, dept recovery, development and counselling

FROM STUDIES TO FIRST JOB

"It is worth to do internship/work during your studies in order to gain experience and learn the basics about the communication and office culture".
(Msc in EU Business and Law)

"Focus on learning specific technical skills (financial analysis, accounting, forecasting, econometrics) because employers hire young professionals based on these skills. Managerial skills will come into play, once you get to the middle management level".
(Msc in EU Business and Law)

Finance (former Finansiering)

Positions

Analyst*
 Assistant
 Associate*
 Business Analyst*
 Business Consultant
 Business Controller
 Consultant*
 Controller
 Danske Graduate
 Dealer trainee
 Economist
 Executive Assistant
 Finance Partner
 Financial Analyst
 Financial Risk Manager
 Fuldmægtig
 Group Financial Controller
 M&A Analyst
 Management Consultant
 Manager
 Model Developer

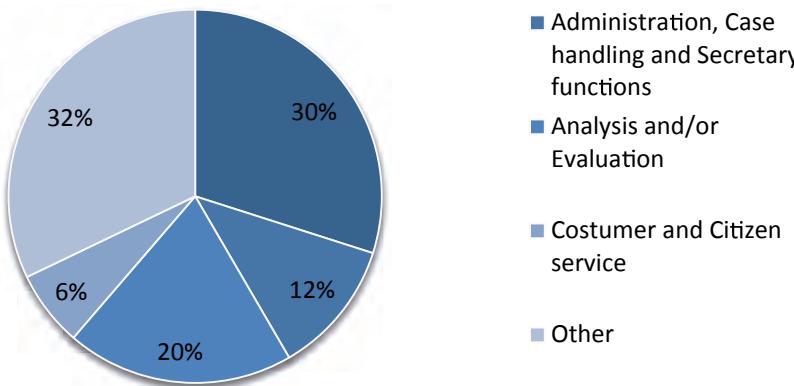
Companies

Portfolio Manager*
 Procurement Coordinator
 Project Chief
 Project Controller
 Project Manager*
 Quantitative Analyst*
 Relationship Manager*
 Research Analyst
 Risk Advisor
 Risk Analyst
 Share Analyst(aktie analytiker)*
 Trader*
 Trainee
 Trainee

Alm Brand Henton
 Arla*
 Aarhus United
 Audon Partners
 Bain&Company
 Boston Consulting Group
 Central Bank of Iceland
 COWI A/S
 Danske Bank*
 Danske Commodities A/S*
 Danske Markets
 Deloitte*
 DONG Energy
 DSV
 ebh anparter
 Energi Midt A/S
 Finanstilsynet*
 Huset Mandag Morgen
 Jyske Bank A/S*
 Jyske Invest
 KPMG

Landbrug og Fødevarer
 Videnscenter
 Lind Invest
 Make Consulting
 Modulex
 Moller Company
 Nordea*
 Novo Nordisk A/S*
 Nykredit
 PriceWaterhouseCoopers
 Quartz+Co
 Realkredit Danmark
 Royal Bank of Scotland
 Saxobank
 Siemens Wind Power A/S
 Sparbank A/S
 Superfos
 TeamR3 (Nu Evry A/S)
 Vestas Wind Systems A/S

Primary Tasks



Economy and Accounting

Budgeting, business intelligence, stock trading/securities trading (børshandel/handel med værdipapirer), controlling, escalation, consolidation, credit work, liquidity management, M&A, monthly- and annual reporting, price determination (prisfastsættelse), portfolio management, accounting, rate (rentestruktur), valuation, simulations models, calculations and hedging (risikoafdækning)

Administrative

Decisions, board services and presentations (bestyrelsespræsentationer), lectures, internal reporting, coordination, training, reporting, coordination and meetings

Analysis

Data management and gathering, desktop research, financial analysis, fundamental analysis, sensitivity analysis, interviews, market analysis, benchmarking and statistics

Costumer and Citizen service

Contact to business partners, costumer meetings, costumer guidance and tasks which establish relationships

Other

Business development, inspection, communication, management, model development, supervision, positions taking (positionstagning), product development, programming, guidance, sale, education, tests, pitches, project management and strategy development

FROM STUDIES TO FIRST JOB

"Be proactive in your job search and be open to different alternatives."

(Msc in Finance)

"You should not expect huge tasks from the start but if you keep at it then the opportunities will come."

(Msc in Finance)

"Ask questions and update your knowledge constantly. Use your network."

(Msc in Finance)

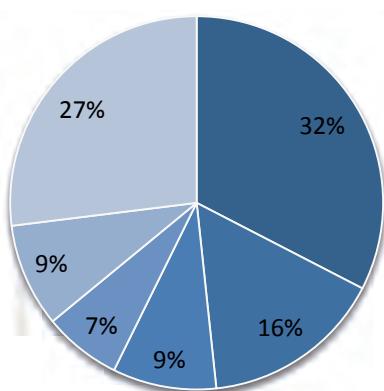
Finance and International Business

Positions

Companies

Account Manager*	Event Manager	Operations Controller	ABG Sundal Collier	Danske Bank A/S*	Jyske Bank A/S	Swedish Biometrics 3000
Adjunkt*	Executive Assistant	Partner*	Accenture	Danske Commodities A/S*	Kirk & Thorsen A/S	Swedbank
Analyst	Finance Business Partner	Portfolio Manager	Advizer*	Deloitte*	KPMG*	TDC A/S
Area Sales Manager	Finance Graduate	Power Trading Analyst	A. P. Møller-Maersk A/S*	DNB Bank ASA	Larsen Danish Seafood A/S	Trade Expert Limited
Associate*	Financial Analyst*	Product Manager	Arla Foods a.m.b.a*	DONG Energy Markets	LEGO A/S*	Unilever China
Business Analyst	Project Manager*	Asahi Glass Company	DTU	Morsø Jernstøberi A/S	University College Nordjylland	
Business and Performance Manager	Risk Analyst	Ascend	Energi Danmark A/S*	NNIT	Vestas A/S	
Business Controller*	Forecast Assistant	Astro Systems Inc.	Ennova A/S	Novo Nordisk*	VKR Holding A/S	
Business Development Consultant	Gas trader	Sales Manager*	Erhvervsinvest	Nycomed Pharma	Welltec	
Chief Group Controller	GM Assistant	Sales Support	ATRIUM Partners	Ernst & Young A/S	O.W. Bunker	Økonomistyrelsen
Consultant*	Graduate	Senior Associate	Bang Property Group	European Union Chamer (China)	Openlink International	Aarhus University*
Controller*	Head of Credit	Senior Business Controller	Bestseller	PriceWaterhouseCoopers	Quartz+Co*	
Corporate Actions Specialist	Head of Product Management	Share Analyst	Carlsberg Danmark	General Electric	Handelsbanken	
Credit Analyst*	Investor Relations Manager	Trade Policy Analyst	Carnegie	Hewlett-Packard	Saxo Bank A/S*	
Economist*	Junior Assistant	Trade Supporter	Citi Bank	Coloplast A/S	HMN Gassalg	Siemens Wind Power A/S
Energy Trader	Manager	Trader	Danisco A/S	IT Minds*	SPSS A/S	
	Management Accountant	Trainee*				

Primary Tasks



■ Economy and Accounting

■ Administration, Case handling and Secretary functions

■ Analysis and/or Evaluation

■ Sale

■ Management and Organisation

■ Other

Economy and Accounting

Accounting, audit, bookkeeping, budgeting, controlling, currency hedging (valutasikring), forecasting, funding and sweeping accounts, consolidation, liquidity management, risk management, trade, valuation, wealth management og treasury

Administrative

Recommendations, authorities consideration (myndighedshåndtering), meetings, coordination, planning, presentations, reporting and correcting (rettearbejde)

Analysis

Interviews, business analysis and research

Sale

Telephone sale, sales coaching, direct sale and e-sale development

Management and Organisation

Compliance management, policies, management, restructuring and strategy

Other

Counselling, client relationship management (kunderelationer), communication, exam preparation, trainee interviews, innovation, implementation, matching, teaching, training, writing and workshops

FROM STUDIES TO FIRST JOB

"The first job is about getting the basics - building the foundation for your future career (within the same or another company)".

(Msc in Finance and International Business)

"I would recommend to try to get as much internships as you can while studying. Not only will it increase your chances in getting a job after graduation, but it will help you decide what job to apply for".

(Msc in Finance and International Business)

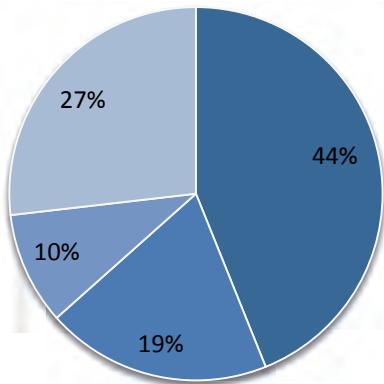
Information Management (former IT/datalogi)

Positions

Companies

Board Member	Graduate* Intern	NAV Developer	Accenture*	EDB Gruppen	LEGO Group	Ruko A/S
Business Analyst*	Internal Project Manager	Partner Process Expert	Accobat A/S ALKA	EG NeoProcess Elbek & Vejrup*	LINAK A/S Logica A/S*	SAS Institute A/S
Business Consultant*	IT and Analysis Consultant	Product Developer	Bech-Bruun	Ennova A/S	Maersk Oil	Siemens Wind Power A/S
Business Developer*	IT Application Specialist	Project Manager*	Bestseller A/S Capacent A/S	GN Resound A/S	MB IT-Consulting	Sima.dk A/S
Business Intelligence Consultant*	IT Business Relationship Manager	SAP Apprentice*	Capgemini	Grundfos A/S*	Microsolutions A/S	SmartWeb
Change Manager*	IT Consultant*	SAP Consultant*	CCI Europe A/S	H. Lundbeck A/S*	MK Medical	Springconsulting A/S
Chief Consultant*	IT Management Specialist	Senior Consultant*	Copenhagen Airports	iAdvice	Munus I/S	Syddansk Universitet
Co-founder	IT Specialist	Service Manager*	Cornator A/S*	IBM Denmark A/S*	NOVAX A/S	TDC A/S*
Commercial Plant Manager	Junior Project Manager	Service Management Consultant	D60 A/S	IMA	Nykredit A/S	Terma A/S
Consultant*	Key Account Manager	Strategy and Development Chief	Danfoss IT	Implement Consulting Group	Oticon A/S	TietoEnator
Data Warehouse Architect and Developer	LEAN and Business Processes Graduate	Danish Crown	Danske Bank A/S*	Patentgruppen A/S	TRE-FOR	UNIFPA
Economist	Management Consultant	Delfi Data A/S	ImproveIT Consulting	Pedab Software	Vestas Wind Systems A/S*	UNI-C
ERP Project Manager	Manager	Deloitte*	Inspari A/S*	Platon A/S*	VIA University College	Aarhus Kommune
Functional Manager	Market Intelligence Analyst	Jyske Bank A/S	justB	Politiken	Prinfo Danmark	Rambøll Management RKS
		DONG Energy A/S	KMD A/S*	Robert Bosch Production Bnl		
		DSB	KPMG Australia			
		ECCO Sko A/S*	Ledelses-akademiet Aarhus			

Primary Tasks



■ IT (support, development, implementation, test etc.)

■ Administration, Case handling and Secretary functions

■ Project Management

■ Other

IT

Error findings (fejlundersøgelse), IT design, IT implementation, IT purchase, IT counselling, IT development, programming, data warehouse, support and tests

Administrative

Coordination, follow up on meetings, read about technology, reporting (fx BI reports) and presentations

Project Management

Other

SAP, controlling, efficiency improvement (effektivisering), change management (forandringsledelse), client contact, project and proces management, sales, education, communication and economic analysis

FROM STUDIES TO FIRST JOB

"Be positive even when it is boring, and the work tasks are routine. If you do not do them, you do not get to do the exciting tasks".

(Msc in Information Management)

"Do not work "irrelevant" jobs too long. Try to find a specialty or an area you are interested in and thereby achieve some skills that make you valuable for the job market".

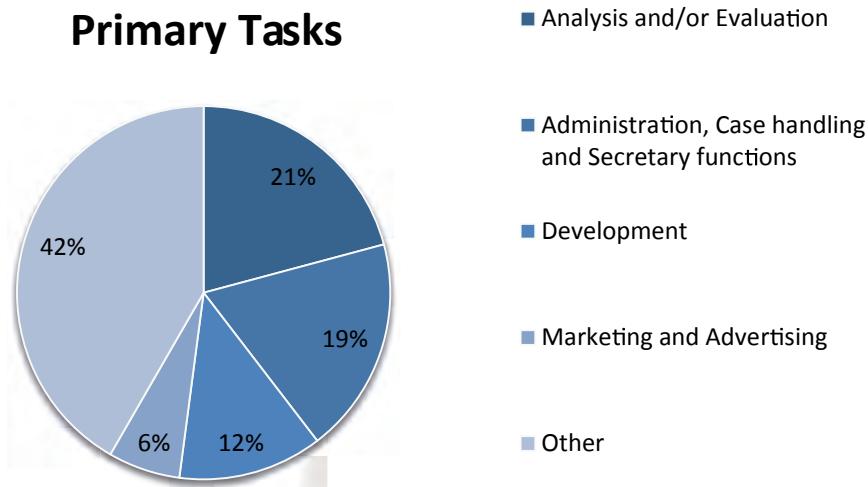
(Msc in Information Management)

Innovation Management

Positions

		Companies
Assistant Product Manager	Study Advisor	Agro Business Park
Associate Marketing Manager	System Consultant	AU Centre for Entrepreneurship and Innovation
Business Controller		Auluna Poland Sp. z o.o.
Business Developer*		Brainreader ApS
Business Graduate		Chrisper Economy
CEO*		Citibank
Costumer Service Representative		Coloplast A/S
Development Consultant		DAMRC - Danish Advanced Manufacturing Research Center
Fuldmægtig		Danske Bank A/S
Global Program Manager		Expat
HR Master Data Coordinator		Færch Plast
Managers Assistant		Grundfos Management A/S*
Market Researcher		Innovation Lab
Marketing Consultant		Innovation Midtvest
Portfolio Manager Assistant		LEGO Systems A/S
Project Assistant		Markedskraft
Project Manager*		MEKTORY - Tallinn University of Technology
Regional Manager		Mobilethink A/S
Research Assistant		OK a.m.b.a
Site Research Specialist*		

Primary Tasks



Analysis

Informations gathering (informationsindsamling), data gathering (dataindsamling), financial analysis, competitor analysis (konkurrentanalyse), survey and research

Administrative

Assistant tasks, handling packaging (emballagehåndtering), reporting, presentations and planning

Development

Strategy development, optimisation, assesment of new opportunities and product development

Marketing and advertising

Marketing and communication material

Other

Communication, SAP, configuration, controlling, forecasting, costumer service, fundraising, contact identification, management, market segmentation, master data changes, project management, sale, testing and guidance

FROM STUDIES TO FIRST JOB

"If you can find a student job while you are studying, there is a big chance you will be staying longer, or getting a full time job after graduation. Be patient and work hard".

(Msc in Innovation Management)

"A study related job is a really good way to your first job".

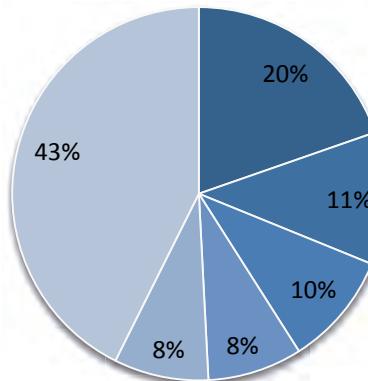
(Msc in Innovation Management)

International Business

Positions

			Companies
Account Manager*	Junior Business Controller	Bestseller A/S	Europe
Adjunkt	Junior Consultant	Carlsberg	Royal Unibrew A/S
Advisor	Marketing & Launch Manager	CfL - Center for Ledelse	TurnTool ApS
Analyst*	Master Data Assistant	Copenhagen Capacity	Vestas Wind Systems A/S*
Business Analyst*	Procurement Assistant	Dana Feed	Viborg Handelsskole
Business Developer*	Project Manager*	Dansk Supermarked A/S*	Aarhus Stiftstidende K/S
Category Coordinator*	Purchasing Assistant	Energinet.dk	Suzlon Wind Energy A/S
Consultant*	Purchasing Coordinator	Euler Hermes	Telenor
Costum Service Manager	Risk Manager/Underwriter*	Falck Denmark A/S*	
Controller	Sales Manager*	Grundfos Management A/S*	
Drift Controller	Strategic Planner	IMC Business Consulting	
Economic Consultant	Tender Manager	Jobindex.dk	
Export Manager		LEGO A/S*	
Financial Advisor		Lån og Spar Bank	
Global Category Buyer		Peter Justesen Company A/S	
Graduate*		Make Consulting	
Group Business Controller		Martin Professional A/S	
Group Leader		Novo Nordisk A/S*	
Head of Secretariate		Procter & Gamble	
HR Analyst		Recommended	
International Sales Manager		REpower Systems Northern	

Primary Tasks



- Administration, Case handling and Secretary functions
- Costumer and Citizen service
- Purchase and Sale
- Analysis and/or Evaluation
- Economy and Accounting
- Other

Administrative

Follow up on operations (drift), meetings, placing orders and follow up on orders, planning, presentations, reporting and item creation (vareoprettelse)

Costumer and Citizen service

Contact to stores, client meetings, dialogue with distributors and contact with suppliers (forhandlerdialog og leverandørkontakt)

Purchase and Sale

Purchasing (indkøb), outreach sale (opsøgende salg), sales material and follow up on sale

Analysis

Analysis, market research and personal profile analysis (personprofilanalyser)

Economy and Accounting

Business cases, controlling, credit management (kredithåndtering), costs calculation (omkostberegning) and economy feedback/discussions

Other

Concept development, marketing plans, housing counseling (boligrådgivning), packaging-design (emballagedesign), business development, entrepreneurship, investment guidance (investeringsrådgivning), jobinterviews, pension counseling, communication, quality control, modelling, licens distributing (licensudsendelse) proces development, project management, papers marking (opgaveretning), teaching, segmentation, strategy, tests and travels

FROM STUDIES TO FIRST JOB

"The transition from campus to corporate is challenging but also exciting. Remember that it is not expected that you know everything from day one but it is expected that you are interested and seek out new knowledge and stakeholders to solve your work tasks."

(Msc in International Business)

"Start seeking a job before graduation and make sure too keep your spirit up even though the job does not come at first - f.ex. by participating in proactive job searching networks."

(Msc in International Business)

International Economic Consulting

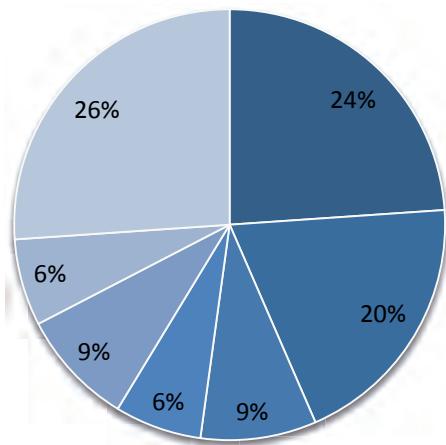
Positions

Adjunkt
Analyst*
Assistant*
BlueBook Trainee (Official traineeship programme)
Business Analyst*
Business Intelligence Analyst
Chief Business Consultant
Consultant*
Contract Agent
Financial Analyst
Graduate*
Head of Section
Junior Associate
Merchandise Manager
Phd candidate
Project Manager
Research Assistant*
Research Intern
Senior Economist
Shop Assistant

Companies

Bülow Management*
COWI A/S*
Danish Center for Studies in Research Policy
DONG Energy
Ennova*
Ernst & Young
European Commission
Maersk Line
Nationaløkonomisk Institut
Nordea
PBO Group
Rambøll Management*
Samsø Energy Academy
Scan-Thor Group Poland Sp. z.o.o.*
Swedbank Latvia
Aarhus Business College
Aarhus University

Primary Tasks



- Administration, Case handling and Secretary functions
- Analysis and/or Evaluation
- Economy and Accounting
- Teaching tasks
- Management and Organisation
- Sale
- Other

Administrative

Reporting, preparation, follow up on new literature, coordination, authority service (myndighedsopgaver), meetings and presentations (powerpoint)

Analysis

Data management and analysis, macro analysis and research

Economy and Accounting

Financial reporting, forecasting and writing economic research papers

Teaching

Papers marking (opgaveretning) and teaching

Management and Organisation

Policy (politikker), procedures, supply chain management and strategy development

Sale

Other

Trainee development (elevudvikling), communication to media, excel, scientific work, proofreading (korrektur), negotiation, product development, project management, counseling, SQL, strategy development and support

FROM STUDIES TO FIRST JOB

"Leave Denmark for a while, get your hands dirty and find out how the rest of the world works and operate... It will give you much more in your backpack that you can take up and use whenever needed in your career!!"

(Msc in International Economic Consulting)

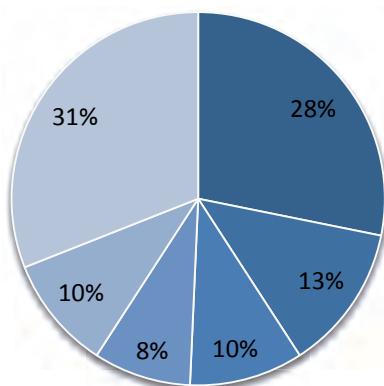
"Pick an area of specialization + the more languages you speak the easier you will find (and hold) a job."

(Msc in International Economic Consulting)

Informationsteknologi - IT, Kommunikation og Organisation

Stillingsbetegnelser		Virksomheder	
Account manager i salg og marketing	Projektmedarbejder	2C change	IKAS - Institut for Kvalitet og Akkreditering i sundhedsvæsenet
Analytiker	SAP FI/CO konsulent	Acore	
Associate consultant	Senior marketing manager	Bestseller A/S	Jyske Bank A/S*
Business Intelligence supporter	Sharepoint business konsulent	Capgemini Danmark	Kaufmann ApS*
Digital account manager	Sundheds-IT konsulent	Carat Danmark A/S	Maersk
EHS koordinator	Support konsulent	Codan	Mandalay A/S
Forretningsanalytiker	Systemkonstruktør	Columbus IT	NNIT A/S
Forretningsudvikler	Systemkonsulent	Danmarks Jordbruksforskning	ProActive A/S
Graduate	Systemudvikler	Danske Bank A/S*	Rapidi ApS
IT konsulent*	Teamleder	Deloitte*	Region Midtjylland
IT projektmanager	Webmedarbejder	Dow Jones	Siemens Wind Power A/S*
IT projektleder	Webshop koordinator	Dynamicweb A/S	TAGLOCK
IT supporter		Elan IT	Terma A/S
IT specialist		Elbek & Vejrup	Visiolink
IT systemkonsulent		ElearningForce	Væksthus Midtjylland*
Karrierekonsulent		Facebook	
Kommunikationsmedarbejder		FREJA Transport og Logistik A/S	
Konsulent*		Headnet	
Konsulentchef		Innovation Lab A/S	
Projektleder*		Intranote A/S	

Primære arbejdsopgaver



- IT (support, development, implementation, test etc.)
- Administration, Case handling and Secretary functions
- Marketing and Advertising
- Project Management
- Development
- Other

IT

Support, datavaskning, implementering, IT opbygning, IT support, konfigurering af CRM, kravsspecifikationer, ny onlinemanual, server administrator, sharepoint, systemvurdering og kvalifikation samt test

Administrative opgaver

Besvarelse af mails, dokumenthåndtering, koordinering, løsningsbeskrivelser, rapportering samt udarbejdelse af præsentationer

Markedsføring

E-mail marketing, markedsføring af ny e-handelsløsning, uformning og udsending af marketingsmateriale og website vedligehold

Projektledelse

Udviklingsopgaver

Webshop forretningsudvikling, organisationsudvikling samt procesudvikling

Andet

Analyse, evaluering af BI værktøjer, fakturering, kommunikation og formidling, kundemøder, rådgivning, lave salgsmateriale, telefoncanvas, undervisning, manual udarbejdelse, virksomhedsbesøg samt netværksskabelse

FRA STUDIE TIL FØRSTE JOB

"Søg relationer/netværk i virksomheder i løbet af dit studie - alle kender alle og pludselig kan nogen hjælpe dig på vej mod et godt job - vær nysgerrig, åben og yd en god indsats".

(Cand.it)

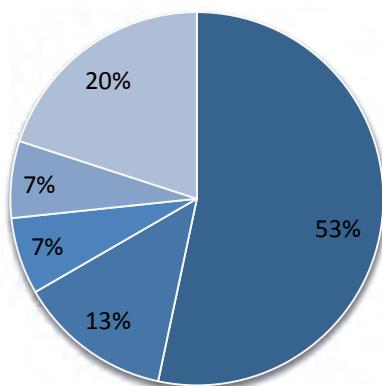
"Man skal udnytte alle sider af sin uddannelse og ikke være bange for at søge jobs og kaste sig ud i opgaver, der måske ligger uden for det direkte fokus for ens uddannelse".

(Cand.it)

Jura

Stillingsbetegnelser	Virksomheder
Advokatfuldmægtig*	Personalejurist
Assisterende advokat	Projektkoordinator
Bid manager	Publikumsforsker
Bobehandler	Regional manager
CEO	Risikokonsulent
Chefkonsulent	Senior skattekonsulent
Chief Corporate Counsel	Skatte-konsulent
Fuldmægtig*	Storkundechef
Junior associate	Uddannelse- og informationskonsulent
Juridisk chef	
Jurist*	
Kommissarius	
Konsulent	Ankencævnet for forsikring
Koordinator	
Management konsulent	Anklagemyndigheden ved Østjyllands Politi
Offentlig anklager	Bech Bruun Advokatfirma
Online & Kommunikations manager	Bruun & Hjejle
Organisationskonsulent	By- og Landskabsstyrrelsen
Partner	Cobis A/S
	Cox & Kings
	Abel & Skovgaard Larsen
	Advodan
	Advokaternes Ejendomsadministration A/S
	DR
	Advokatfirmaet Classen ApS
	Advokatfirmaet Cronwald
	Advokatfirmaet Tommy V. Christiansen
	Hjulmand & Kaptajn
	Allen & Overy LLP
	AdvoCat
	Finansrådet
	Gorrissen Federspiel
	Grønlands Hjemmestyre - Landsstyreforstandens Departement
	Horten
	Hørlyck & Steffensen
	Interim Management
	JD Group
	Karlbak
	Kromann Reumert
	Lean Healthcare Europe
	Marsh A/S
	Mejeriforeningen Danish Dairy Board
	Nordic Aviation Capital A/S
	Nordjyske Bank
	PriceWaterhouseCoopers
	Servicemægleren A/S
	SKAT
	Statens Ekspropriationer i Jylland
	Tagarno A/S
	Tele 2 A/S
	Vestas Wind Systems A/S
	VestjyskBANK A/S
	Aarhus Kommune
	Aarhus Universitets-hospital

Primære arbejdsopgaver



- Administration, sagsbehandling og sekretariatsfunktioner
- Analyse og/eller evaluering
- Salg
- Ledelse og organisation
- Andet

OBS: Få respondenter

Administrative opgaver

Besvarelse af spørgsmål fra landstinget til landsstyret (grønland), mødedeltagelse, planlægning og afholdelse af generalforsamling, sagsbehandling, udarbejdelse af opslæg samt udarbejdelse af responsa

Analyse

Økonomiske analyser samt generelle analyser

Salg

Ledelse og organisation

Ledelse

Andet

Udbud og udbudsret samt taleskrivning

FRA STUDIE TIL FØRSTE JOB

"Søg-søg-søg. Vær villig til at flytte dig såvel fagligt som geografisk. Man kender først den virkelige verden, når man står i den og måske er det man drømmer om under studiet - kun en drøm".
(Cand.jur)

"Find et fagligt relevant studiejob eller praktikforløb som en del af dit studie".
(Cand.jur)

Logistics and Supply Chain Management

Positions

Analyst*
 Asset Management Controller
 Assistant Account Manager
 Business Controller
 Category Buyer
 Consultant*
 Controller*
 Demand, Forecast and Reporting Specialist
 ERP Consultant
 Finance Controller
 Global Planner
 Inbound Logistic Manager
 IT Controller
 Junior Consultant
 Junior Controller
 Logistic Developer
 Logistic Engineer*
 Logistic Planner
 Logistic Specialist*
 Manager

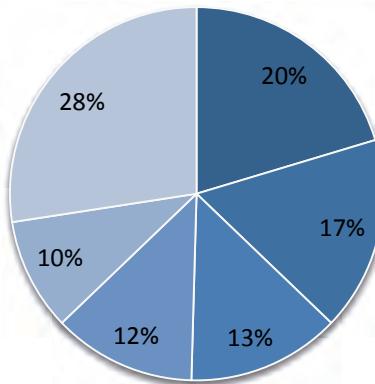
Management Trainee
 Material Planner
 Operationel Controller
 Planner*
 Process Analyst
 Process Consultant
 Production Planner*
 Purchasing Assistant*
 Supply Chain Analyst
 Supply Chain Planner
 Strategic Planner

Companies

Abena A/S
 AP Møller Maersk
 Arla Foods a.m.b.a*
 Arriva Skandinavien A/S
 Bestseller A/S
 Change of Scandinavia
 Cheminova
 Coop Danmark
 Danfoss A/S
 Dansk Supermarked A/S
 EG A/S*
 Ennova*
 Expert Danmark A/S
 Gumlink
 Grundfos A/S*
 H. Lundbeck
 JYSK A/S
 LEGO*
 Mascot International A/S
 Novo Nordisk
 Pressalit

PricewaterhouseCoopers
 Quartz+Co
 Reson A/S
 RetailWise
 Saint-Gobain Distribution Denmark
 Scanrate Financial Systems A/S
 Siemens Wind Power A/S
 TDC
 Velux
 Vestas Wind Systems A/S*

Primary Tasks



- Administration, Case handling and Secretary functions
- Planning and Coordination
- Analysis and/or Evaluation
- IT (support, development, implementation etc)
- Economy and Accounting
- Other

Administrative

Stock management (lagerstyring), ordering materials, documentation, operation (drift), packaging disposition (emballagedisponering), meetings, follow up, presentations, reporting and item creation (vareoprettelse)

Planning and coordinating

Capacity planning, demand planning, disposition, coordination, operational planning, production planning, sales planning, space planning, tactical planning and transport planning

Analysis

Data analysis, data management, forecast evaluation, business analysis, stock analysis (lageranalyse), make or buy analysis and satisfaction analysis (tilfredshedsanalyse)

IT

CRM responsible, IT support, IT administration, programming and program development, SAP, test and master data maintenance

Economy and Accounting

BI, controlling, follow up on estimates, forecasting, accounting, cost management (omkoststyring) and preparation of business cases

Other

Operation optimisation, shipment negotiation (fragtforhandling), business development, purchase disposition (indkøbsdisponering), contracts, learning, MPS, translation, processes, project management, travels, contact to distributors, material balancing (råvarebalancering), transport optimisation, KPI, sale, teaching and education

FROM STUDIES TO FIRST JOB

"Show commitment even though the tasks can be trivial at first. Be humble without selling yourself too short."

(Msc in Logistics and Supply Chain Management)

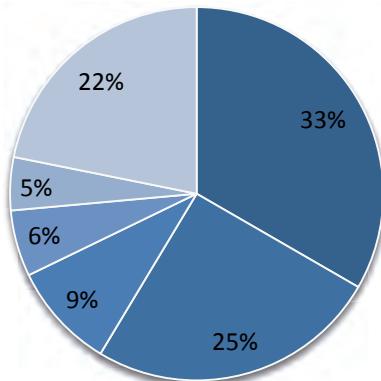
"It is worth a lot to use time and resources on practical courses. Excel, Access, SAS etc. are used extensively by the Danish business world, and it gives an obvious advantage when starting your first job to be more than just a regular user."

(Msc in Logistics and Supply Chain Management)

Management Accounting and Control (former Økonomistyring)

Positions	Companies
Accountant	Manager
Adjunkt	PhD Student
Assistant Manager	Product Manager
Buying Planner	Project Manager*
Business Analyst*	Risk Management Consultant
Business Controller*	Sales Manager
Consultant*	SAP Application Consultant
Controller*	Section Manager
Credit Manager	Senior Consultant
Economic Consultant*	Trader
Finance Graduate	Trainee
Finance Manager*	
Financial Controller*	
Financial Planning and Analysis Manager	
Graduate*	
Group Financial Controller	
International Finance Graduate	
Logistics Coordinator	
	Arla Foods a.m.b.a*
	AS3 Companies A/S
	Atea
	Berlingske Media
	Bestseller
	Bombardier Transportation
	Botjek A/S
	Cadbury Stimorol Denmark
	CBS
	Colgate-Palmolive A/S
	Dania Trucking A/S
	Danisco A/S
	Danske Commodities A/S
	Danske Fragtmænd Transport A/S
	Deloitte*
	DONG Energy
	DOVISTA A/S
	Dyrberg/Kern A/S
	ECCO sko A/S
	Energi Midt
	Evry
	Falck A/S
	Favrskov Kommune
	Gilbarco Veeder-root
	Heineken
	Hilton Foods Denmark
	Horsens Kommune
	Jyllands-Posten
	Jyske Bank
	Kolding Kommune
	LEGO A/S
	Maersk
	Novo Nordisk A/S*
	Novozymes A/S
	Pressalit A/S
	PriceWaterhouse-Coopers
	Quartz+Co
	Region Midtjylland
	Revisjonspartner A/S
	Silkeborg Fjernvarme
	Skive Handelsskole
	Statens Serum Institut
	Syddjurs Kommune
	TDC A/S*
	Telenor A/S
	Terma A/S
	Thyregod Bygnings-industri A/S
	VELFAC A/S
	Verdo A/S
	Vestas Wind Systems A/S*
	Aalborg Kommune

Primary tasks



- Economy and Accounting
- Administration, Case handling and Secretary functions
- Analysis and/or Evaluation
- IT (support, development, implementation etc.)
- Project Management
- Other

Economy and Accounting

Balancing, bookkeeping, budgeting and follow up, creating financial department and internal accounting procedures, financial controlling, financial modelling, forecasting, inventory controlling, quarter-, monthly- and annual reporting (kvarterals-, måneds- og årsrapporter), product cost controlling, risk modelling (risikomodellering), statements (opgørelser), liquidity management and KPI'er

Administrative

Coordination, operation management (driftstyring), presentations, purchase planning (indkøbsplanlægning), meetings, notes, presentations, procedure specification (procedurebeskrivelse), reporting, writing propositions (tilbudsskrivning) and temp planning (vikarplanlægning)

Analysis

Benchmarking, data analysis, proces analysis, statistics and other analysis

IT

Implementing time reporting, IT development and SAP report development

Other

Development tasks, strategies, sale, category management (kategoristyring), concept development, performance conversations, LEAN, human resources management, canvas, teaching, product development, project management, stakeholder management and transfer prices

FROM STUDIES TO FIRST JOB

"The chemistry is important. You often hear that you have to "choose your employer". It can be difficult to know what kind of person you are sitting in front of at a job interview but nevertheless try to sense it. A good chemistry is crucial for your satisfaction with the job. Furthermore a good chemistry means that you perform a little extra and therefore get a good start on your career."

(Msc in Management Accounting and Control)

Marketing

Positions

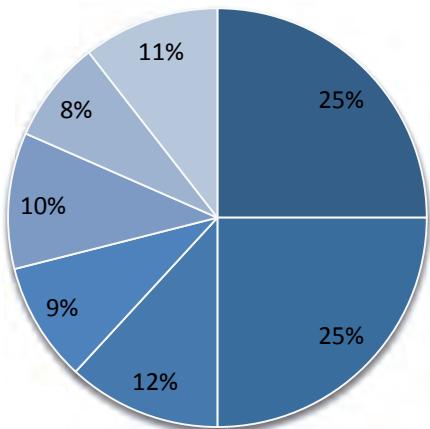
AC fuldmægtig
 Analysis Consultant
 Business Analyst*
 Business Analytics and Optimization Consultant
 Business Consultant
 Business Development Specialist*
 Category Buyer
 Channel Sales Manager
 Client Executive
 Consultant *
 Costumer Experience Management Specialist
 Digital Coordinator
 Executive Assistant
 General Manager
 International Sales Manager
 Junior Brand Manager
 Logistic Coordinator
 Logistic Development Manager
 Market Analyst

Marketing Assistant*
 Marketing Consultant*
 Marketing Coordinator*
 Nordic Market Strategy & Planning Manager
 Product Manager
 Project Manager*
 Purchaser*
 Purchasing Assistant
 Purchasing Trainee
 Quality Coordinator
 Research Consultant
 Sales Assistant
 Sales Coordinator
 Sales & Marketing Analyst
 Social Media Management Trainee
 Strategic Manager

Companies

Andersen Management
 Arla Foods a.m.b.a
 Bestseller A/S
 BG Anlægsteknik ApS
 BGI
 BioMar A/S
 Bosch Group A/S
 Danske Bank A/S
 Dansk Supermarked A/S*
 Envision A/S
 Grundfos Management A/S
 Gumlink A/S
 IBM*
 Jyske Bank
 Lindberg International
 Mariagerfjord Kommune
 Markberg
 Meltwater
 Mette Munk A/S
 Midttrafik
 Nextinnovation A/S
 NRGi Rådgivning
 OK a.m.b.a
 Peter Larsens Kaffe
 PHD Media
 Pressalit A/S
 Procter & Gamble
 Proshop Europe A/S
 Siemens Wind Power A/S
 Sport Solution
 The Nielsen Company (AC Nielsen)
 Trademark Textiles
 Tulip Food Company
 Unilyze*
 Vejle Musikteater
 Vestas Wind Systems A/S*
 Aalund
 Aarhus University

Primary Tasks



- Administration, Case handling and Secretary functions
- Analysis and/or Evaluation
- Marketing and Communication
- IT (support, development, implementation etc.)
- HR, Management and Organisation
- Economy and Accounting
- Other

Administrative

Assistant tasks, coordination, placing orders (oprettelse af indkøbsordre), planning, presentations, reporting, purchase support (indkøbssupport) and preparation of powerpoints

Analysis

Market analysis, costumer analysis, price analysis, profitability analysis, spend analysis, statistics, surveys, satisfaction surveys (tilfredshedsundersøgelser) og economic analysis

Marketing and Communication

Homepage and web updating, press releases, social media, campaigns, facebook coordinator and building up a marketing platform

IT

Building up a database, datamining, datawarehousing, supporting and data updating

HR, Management and Organisation

Business proposal, processes, strategy work, negotiation, lean and management information

Economy and Accounting

Cost optimisation, forecast preparation, invoices, KPI and SAP

Other

Barista, copywriting, communication, development tasks, costumer relations, project management, counseling, sales and teaching

FROM STUDIES TO FIRST JOB

"It is important to show that you are enthusiastic about what you do. Be humble but take responsibilities for many tasks so you show initiative to the employer. The first job is about learning to manage oneself in a workplace. You will get frustrated but this is a natural part of learning."

(Msc in Marketing)

"It is all about getting in a company even though it is not your dream job. [...] It is much easier to choose for yourself and get to characterise your career path when you already are in the job market."

(Msc in Marketing)

Marketing and Business Innovation (Herning)

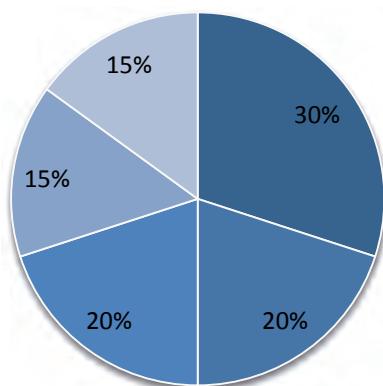
Positions

Area Sales Manager
Business Analyst
Business Controller
Business Developer in Strategy Department
CNC Worker
Costumer Service Representative
Export Development
HR Master Data Coordinator
Management Assistant*
Market Manager
Marketing Manager
Project Assistant
Sales and Business Development Manager
Senior HR Consultant
Teacher

Companies

Associated Advertising Pvt. Ltd.
Boconcept
California Closets
Citi
Erhvervsrådet Herning-Ikast-Brande
fibonacci intercon
HF og VUC Herning
Hollensen Energy*
Innovationcity A/S
JR Maskinteknik
Juhl-Sørensen A/S
Scanfiber Composites A/S
Siemens Wind Power A/S*

Primary Tasks



- Administration, Case handling and Secretary functions
- Economy and Accounting
- Analysis and/or Evaluation
- Management and Organisation
- Other

Please note: Few respondents

Administrative

Supplier search (leverandørsøgning) and presentations

Economy and Accounting

Compensation & benefit, controlling, KPI reporting, monthly account

Analysis

Information gathering, market research and price analysis

Management and Organisation

Organizational management and strategy

Other

Marketing, succession planning, maintenance of masterdata in BI system

FROM STUDIES TO FIRST JOB

"Get into a mentor program; it increases the chances to get a job after graduation."
(Cand.merc in Marketing and Business Innovation)

"Make sure that you have a job during your studies. This increases the chances of having a job after graduation."
(Cand.merc in Marketing and Business Innovation)

Psykologi

Stillingsbetegnelser

Adjunkt*

Erhvervpsykolog*

Hjemmehos psykolog

Forskningsadministrator

Forskningspsykolog*

Konsulent*

Ledelseskonsulent*

PPR psykolog

Projektmedarbejder

Psykolog*

Skolepsykolog

Underviser*

Videnskabelig assistent

Virksomheder

Bramming kommune

BST Varde (senere ifm. fusion nyt navn
= WorkLife A/S)

Børne- og ungdomspsykiatrisk hospital

CBR

Cityterapi

Esbjerg Kommune

GR Psykologerne

Hjerneskadecentret Århus

Horsens HF og VUC

HumanAct

KAN-integration

KIApro

Kommune Flygtningerådgivning

Mercuri Urval

Midtbypsykologerne - Silkeborg

Mødre hjælpen

Nordea

Odder Amtsgymnasium og Hornslet VUC

PPR Randers Kommune

PPR Syddjurs Kommune

PPR Vejen Kommune

Psykologerne fra Borggade

Psykologpraksis Balagergade

Region Hovedstaden

Region Syddanmark - Psykiatrien CETT

Region Syddanmark - Spiseforstyrrelses-
teamet

Regionspsykiatrien Horsens

Summit consulting

Syddansk Universitet - den danske afdeling
for psykologiske traumer

Tidens Psykologer

VIA University College

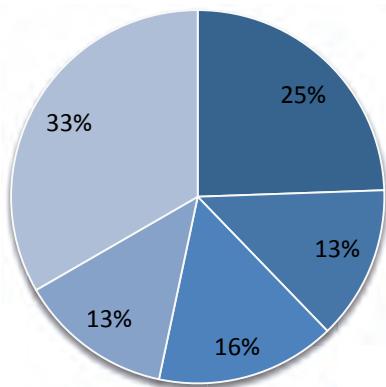
VUC Aarhus

Willemoes ProConsult

Aarhus Universitet

Aarhus Universitetshospital

Primære arbejdsopgaver



■ Terapi og samtaler

■ Administration, sagsbehandling
og sekretariatsfunktioner

■ Rådgivning/vejledning

■ Undervisningsopgaver

■ Andet

Terapi og samtaler

Behandling, coaching, kognitiv træning, psykoterapi, samtaleforløb, supervision og terapi

Administrative opgaver

Mødedeltagelse (f.eks. samarbejdsmøder), konferenceforberedelse, rapportskrivning samt udarbejdelse af forskningsprotokol

Rådgivning

Rådgivning og vejledningsopgaver

Undervisning

Opgaveretning

Andet

Psykologisk udredning, artikelskrivning, afklaring, analyse, formidling, oplægsholder, netværksarbejde, trivselsanalyser, samarbejde, socialt samvær, temadage, forskning, ledersparring samt testning

FRA STUDIE TIL FØRSTE JOB

"Gå efter et job, selvom det ikke er drømmejobbet. Rejs efter det om nødvendigt. Det er lettere at få et andet arbejde, når man har job i forvejen."
(Cand.psych)

"Tag første job langt fra uddannelsesbyerne, hvis det er de eneste der er."
(Cand.psych)

"Kom i gang hurtigst muligt, evt. med frivilligt arbejde"
(Cand.psych)

Revision

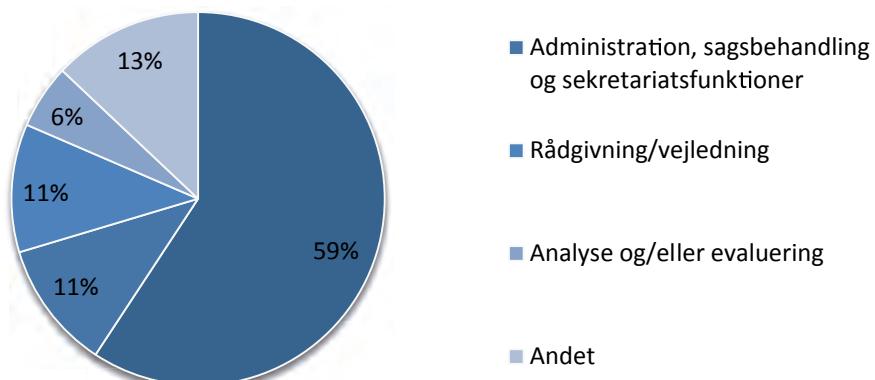
Stillingsbetegnelser

AC-fuldmægtig*
Assistant manager
Assistent*
Business development manager
CMA trainee
Controller*
Erhvervsrådgiver
Financiel controller*
Forretningscontroller
Fuldmægtig*
Intern revisor
Regnskabsansvarlig
Revisor*
Revisorassistent*
Senior advisor
Senior revisor
Trainee
Økonomitrainee

Virksomheder

Arla Foods a.m.b.a
Aros Statsautoriserede revisorer I/S
BDO
Beierholm*
Brandt Statsautoriseret
revisionspartnerskab
Cheminova A/S
Danisco A/S
Dansk Administrationscenter
Dansk Landbrugsrådgivning
Deloitte*
DTU
Ernst & Young A/S*
Forsvarets Regnskabstjeneste
KPMG Denmark*
NRGi Division Infrastruktur
Nybolig Erhverv Aarhus
PriceWaterhouseCoopers*
Revision Aarhus
Revisorfirmaet Chr. Lysehøj

Primære arbejdsopgaver



Økonomi og regnskab

Afstemning, revision, budgettering, bogføring, løn, modellering, moms, regnskabsopstilling og udarbejdelse, skatteberegning samt årsregnskaber

Administrative opgaver

Kursusadministration, lageroptælling, planlægning og rapportering

Rådgivning

Selskabsretslig rådgivning, skatterådgivning og vejledning

Analyse

Dataudtræk, analyser og problemløsning

Andet

Kundemøder, ledelse, selskabsret, sparring, support og undervisning

FRA STUDIE TIL FØRSTE JOB

"Det er vigtigt at kunne sin basal-teori og lovgivning. Men trods mange års studie er man dog lige så ukendt med de opgaver der stilles som en ny-uddannet HH'er. Man forventes dog at avancere hurtigere på opgaverne. Forvent en masse frustration de første år - gengældelsens glæde skal dog nok komme ved opgaverne."

(Cand.merc.aud)

Samfundsfag (Cand.soc)

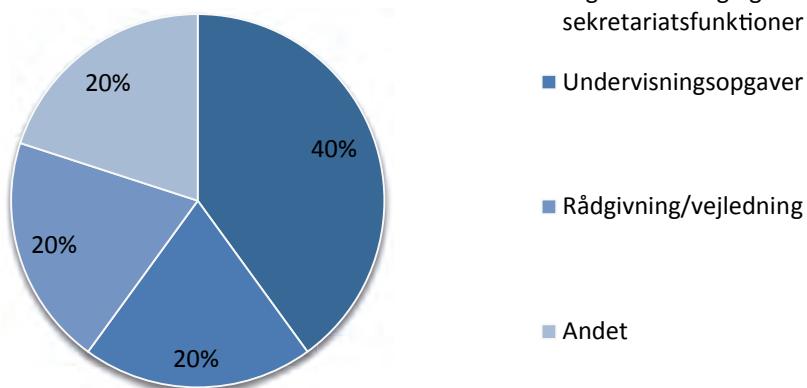
Stillingsbetegnelser

Adjunkt
Akademisk medarbejder
Arbejdsmarkedskonsulent
Business intelligence analytiker
Business konsulent
Compensation & reward supporter
Erhvervsvejleder
Freelance journalist
Fuldmægtig
Handicaphjælper
High School lærer
HR assistent
HR konsulent*
Kommunikationsmedarbejder
Supporter koordinator

Virksomheder

Arbeudsformidlingen København
ATP
Danish Media
ECCO Sko A/S
GE Money Bank
Horsens Statsskole
job-banken.nu
Jobcenter Aarhus
M. Bundgaard
Mission Afrika
Orifarm Group A/S
Procter & Gamble
RandersBolig
Scala College
Undervisningsministeriet
Vestas Control Systems A/S

Primære arbejdsopgaver



OBS: Få respondenter

Administrative opgaver

Informationsmøder, opgavekonstruktion, samarbejdsopgaver

Undervisning

Uddannelse og undervisning

Rådgivning

Erhvervsvejledning og uddannelsesvejledning

Andet

Faglitteratur og skriftlig censur

FRA STUDIE TIL FØRSTE JOB

"Se dit første job som et vigtigt skridt i din egen udvikling, uanset hvad du laver."

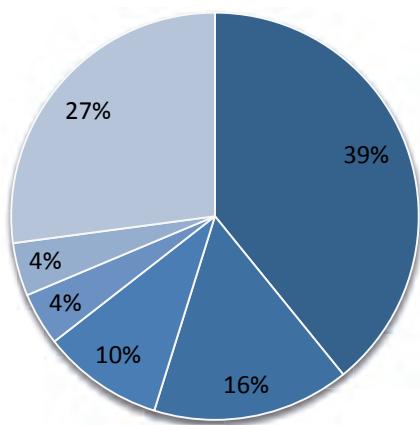
(Cand.soc i Samfundsfag)

Statkundskab

Stillingsbetegnelser

Adjunkt	Lektor	Accenture Danmark	Falck Jobservice	Rigsrevisionen*
AC fuldmægtig*	PhD studerende*	Advice A/S	FIH Erhvervsbank A/S	Silkeborg Kommune
Akademisk medarbejder*	Politisk konsulent	AF Bornholm	Finansrådet/styrelsen*	Skatteministeriet
Analyse- og administrationschef	Politisk og økonomisk rådgiver	Arbejdsmiljøet	Forbrugerstyrelsen	Sonofon
	Projektleder*	BDO	FTF	Sundhedsstyrelsen
Analyserådgiver	Research assistent	Billund Kommune	Hjemmeværnet	Syddansk Universitet*
Børne- og ungemedarbejder	Salgs administrationsleder	Blue Capital A/S	Holstebro Kommune	Sygehus Sønderjylland
Chefkonsulent	Sekretariatsleder	Danish Institute for International Studies	Københavns Handelsbank	Teknologisk Institut - Center for Analyse og Erhvervsfremme
Cheføkonom	Sekretær*	Dansk Industri	LEC a.m.b.a	Udenrigsministeriet*
Dataanalytiker	Udviklingschef	Dansk Røde Kors	Ministeriet for Ligestilling og Kirke	Ungdommens Røde Kors
Digitaliseringschef	Økonom	Danske Busvognmænd	Ministeriet for Sundhed og Forebyggelse	Udlændingestyrelsen
Ekspeditionssekretær	Økonomikonsulent*	Den konservative informations- og pressetjeneste	Pluss Leadership A/S	Vejle Kommune
Ekstern lektor		Det Kongelige Danske Kunstudemi Skoler for Arkitektur, Design og Konservering	Politisk sekretariat Christiansborg	Videnskabsministeriet*
Fuldmægtig*		Erhvervsfremmestyrelsen	Quartz+Co	VUC Nordsjælland
Informationschef		erhvervSilkeborg	Radikale Venstre	Økonomistyrelsen*
Informationsmedarbejder		Europcar/Østergaard Biler A/S	Region Midtjylland	Aalborg Universitet
IT-konsulent			Region Syddanmark	Aarhus Universitet*
Konsulent*			Ribe Amts Trafikselskab	Aarhus Universitets-hospital
Kvalitetskonsulent*				

Primære arbejdsopgaver



- Administration, sagsbehandling og sekretariatsfunktioner
- Økonomi- og regnskabsfunktioner
- Analyse og/eller evaluering
- Tekstproduktion
- Kommunikation og formidling
- Andet

Administrative opgaver

Ministerbetjening, besvarelser, bevillingsopgaver, breve, finanspolitik, forvaltning, information, klagesager, kontraktstyring, koordinering, kortlægning, mødehåndtering, notatskrivning, opfølgning, ordrebekræftelser, pensionsreform, planlægning, politikerbetjening, præsentationer, rapportering, puljeansægninger, regelfortolkning, sagsbehandling, studieadministration, sekretariatsopgaver, udbud samt udvalgsarbejde

Økonomi og regnskab

Beregningsoptimering, budgettering og budgetkontrol, controlling, fakturering, fondsadministration, konsekvensberegninger, lønberegninger, regnskabsopfølgning, økonomistyring, økonomisk politik samt årsrapporter

Analyse

Databeregning, dataanalyse, evaluering, indsamling af data, ledighedsstatistik samt undersøgelser

Tekstproduktion

Artikelskrivning, ordførertaler, taleskrivning samt generel tekstforfatning

Kommunikation

Intern og ekstern kommunikation, formidling samt layout

Andet

Eksamens, humanitær folkeret, forskning, forhandling, internationale opgaver, interessevaretagelse, journalistik, kontraktforhandlinger, konceptudvikling, kravsspecifikation, kundekontakt, kvalitetsudvikling, mål og resultatstyring, ledelse, læsning, rådgivning, projektledelse, produktudvikling, support, systemvedligehold, salg, strategi, udbud, undervisning, events samt netværksopbygning

FRA STUDIE TIL FØRSTE JOB

"Se mulighederne i ethvert job - ikke begrænsningerne. Hav øje for de udviklende opgaver og accepter, at der er rugbrødsopgaver i alle typer jobs."

(Cand.scient.pol)

"Brug dit netværk, og lad være med at være kræsen, men se mulighederne i forskellige jobtyper. Det er under alle omstændigheder et godt springbræt videre."

(Cand.scient.pol)

"Søg bredt - du kan blive overrasket..."

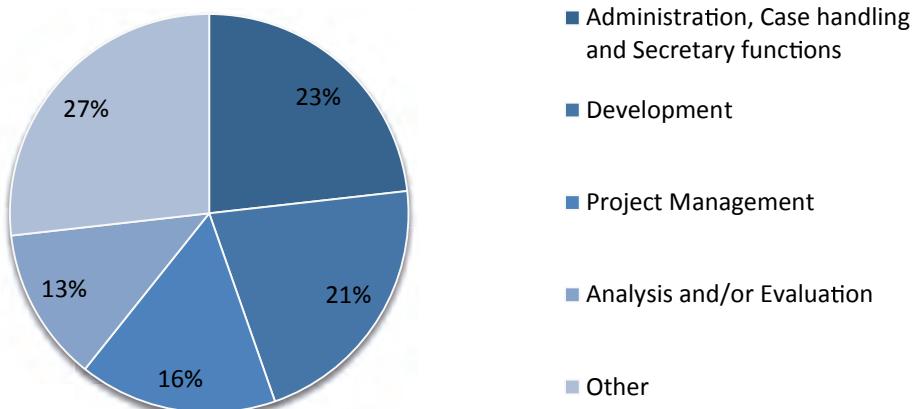
(Cand.scient.pol)

Strategy, Organisation and Leadership (former Strategi og ledelse)

Positions

					Companies
Accountant	HR Partner	Strategic Purchaser	AIESEC ASB	Hildebrandt og Brandi A/S*	SAV Systems Ltd.
Analyst*	Innovation Consultant*	Strategy Consultant	Arla Foods a.m.b.a	intenz A/S	Siemens A/S
Business Analyst*	Key Account Manager	System Consultant	Bravida	KIWI Danmark A/S	Stofa A/S
Business Controller		Systems Thinking Consultant	Boylum-IT	Leapforce for Google	Strategos
Business Developer*	Lead Business Analyst	Teacher	buildahouse.dk	LEGO A/S	TM Partner
Business Intelligence Manager*	Management Assistant*	Trainee	Capgemini	Logica A/S*	Vanguard Consulting
Channel Enabler	Management Consultant*	Vice President of Talent Management	CfL - Center for Ledelse	Magasin du Nord*	Vejle Kommune
Chief of Secretary	Marketing Employee	Visual Data Evaluator	Credin A/S	Marel A/S	Vestas Wind Systems A/S*
Consultant*	Personal Assistant		Danmarks Radio	NESsT	VIA University College
Development Consultant*	PhD student		Danske Bank A/S	Nord Pool Gas A/S	VIKING LIFE-SAVING A/S
Development Manager	Process Development Coordinator		DB Regnskab og Rådgivning ApS	NOVAX A/S	Wavin Nederland B.V
Enterprise Development Associate	Product Manager		Den Jyske Sparekasse	Nordisk Wavin	Aarhus Academy for Global Education
Executive Assistant*	Project Coordinator		DLG a.m.b.a	Orifarm A/S	People & Performance
Executive Manager	Project Manager*		Euromonitor International	Firtal Brands ApS	Aarhus Karlshamn Denmark A/S
HR Consultant*	Recruitment Consultant		Grenaa Bilhus	PriceWaterhouse-Coopers	Aarhus University*
HR Coordinator	Research Assistant		Grundfos A/S*	Region Midtjylland*	
HR Master Data Coordinator	Sales Analyst		Hald & Lie	Regionshospitalet Randers & Grenå	
	Sales Consultant*				

Primary Tasks



Administrative

Facilitation, calendar management (kalenderstyring), conference planning, coordination, meeting preparation and management, follow ups (opfølgninger), presentations and reporting

Development

Business case development, optimisation of spreadsheet (optimering af regneark), organisational development, process development, development of business controlling and development of reporting

Project Management

Management and planning

Analysis

Economic analysis, collecting and evaluation

Other

Communication, cost tracking, counseling, sale, sparring, teaching, VBA programming and writing

FROM STUDIES TO FIRST JOB

"Try to find the best possible student job as you can during your studies. That will be very helpful after you graduate - either you will have a normal job afterwards or an entry in your CV which will count. Once you graduate, education becomes not that important - your experience is what counts the most and catches the eye of the future employer."

(Msc in Strategy, Organisation & Leadership)

"Use your network. Tell everybody what you are looking for as there is almost always a person who knows someone."

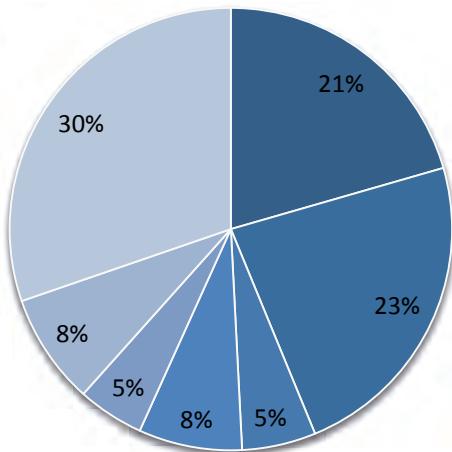
(Msc in Strategy, Organisation & Leadership)

Virksomhedskommunikation

Stillingsbetegnelser

AC-fuldmægtig*	Kommunikations-konsulent*	Rejsekonsulent	Advice A/S*	eStatistik	Mermaid
Account Manager*	Kommunikations-koordinator*	Rekrutteringschef	Arla Foods a.m.b.a* AS3*	Eurosport Excellent Match A/S	Midttrafik
Assisterende professor	Kommunikations-rådgiver*	Rekrutterings-konsulent	727 Communications A/S	Fiskars Denmark	Milestone Systems
Business development manager	Konsulent*	Relation Manager	AGF	Folkekirkens Nødhjælp	Operandum ApS
Copywriter	Kontaktchef	Rådgiver	Agro Food Park	FSC Danmark	Pressalit A/S
Costumer marketing assistant	Kundechef*	Salgskoordinator*	Akademikernes A-Kasse	Grundfos A/S*	Procura Group
CRM koordinator	Leder*	Service-medarbejder	Bella Center	Heyday	Region Syddanmark*
CSR konsulent*	Marketingsassistent	Strategikonsulent	Bent Brandt	Interresearch A/S	Siemens Wind Power*
Ekstern lektor	Marketings-koordinator*	Strategisk planlægger	Berlingske Medier	JYSS	Silkeborg Data
Employer branding specialist	Mødebooker	Support assistant	Bestseller A/S*	JYSK A/S*	TDC*
Event koordinator*	Optagelsesvejleder	System konsulent	Boligportal.dk	Jyske Bank A/S	Tele-Mark
Forretnings-konsulent	Partner*	Team konsulent*	CABI	Kailow Creative	Valeur A/S
Fundraiser	P&C Partner	Tekstforfatter*	Center for Voldtægtsofre	Kamstrup A/S	Vesta*
Graduate*	Personalekonsulent*	Trade marketing koordinator	CeWe Color Nordic A/S*	Kraft Foods	VIA University College*
HR konsulent*	Personlig assistent*	Translatør	Dansk Erhvervs-fremme	Kragelund Kommunikation	VisitDenmark
Innovations-konsulent	PR- og kommunikationskoordinator	Udviklingschef	Dansk Supermarked A/S*	Krifa*	Wavin
Karrierekonsulent*	Procesleder	Udviklings-konsulent	DBU og DGI	Luksushuse.dk	World Translation
Kommercial projektchef	Projektkoordinator/medarbejder*	Webredaktør/master*	ELRO Gruppen	Marel A/S	Aarhus Universitet*
Kommunikations-chef*	Projektleder*		Energinet.dk	Mascot International	
	Regionskoordinator		envision	MEC Access	

Primære arbejdsopgaver



- Administration, sagsbehandling og sekretariatsfunktioner
- Kommunikation og formidling inkl medier
- Udvikling/Innovation
- Markedsføring/reklame
- Projektledelse
- Tekstproduktion
- Andet

Administrative opgaver

Afhælde arrangementer, facilitering, introduktionsprogram, koordinering, lagerstyring, mails, ordrebehandling, myndighedskontakt, mødebooking, planlægning, postansvarlig, præsentationer og repræsentation

Kommunikation og formidling inkl radio, tv osv

Intern og ekstern kommunikation, grafisk arbejde, hjemmeside og web, kommunikationsrådgivning, journalistkontakt, PR aktiviteter, nyhedsformidling, medieplanlægning og rådgivning, PR oplæg samt pressemeldelser

Udvikling/innovation

Forretningsudvikling, idéudvikling, konceptudvikling, procesoptimering, produktudvikling samt strategiudvikling

Markedsføring

Eventplanlægning og afvikling, facebook opdatering (sociale medier), kampagner, marketing samt udarbejdelse af kundecases

Tekstproduktion

Artikelserier, udarbejdelse og korrektur på internt og eksternt nyhedsbrev, messemateriale, redigering af tekster, personaleblad, marketingsmateriale, kommunikationsmateriale samt tekstforfatning

Andet

Adgangsvurderinger, ansættelser, bogføring, budgettering, rådgivning, spørgeskemaundersøgelser, evaluering, IT support, implementering af lovgivning, kundekontakt, kvalitetssikring, salg, oversættelse, projektledelse, samtaler, templates, terminologystyring, workshops, undervisning samt økonomi

FRA STUDIE TIL FØRSTE JOB

"Accepter at du ikke ved alt fra dag et. Praktik er en god vej til at få foden ind".

(Cand.ling.merc i Virksomhedskommunikation)

"Husk at fokusere på andet end studiet – erfaringer fra det virkelige liv er det, der skaffer dig et job".

(Cand.ling.merc i Virksomhedskommunikation)

"Netværk, netværk, netværk".

(Cand.ling.merc i Virksomhedskommunikation)

Quantitative Economics

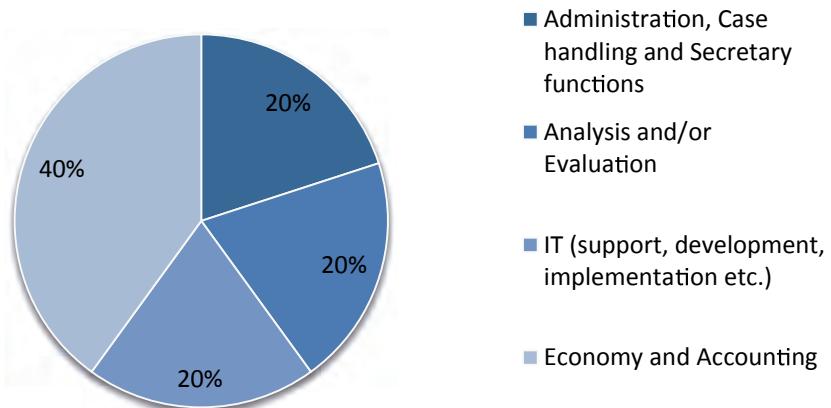
Positions

Analyst
Analytical Accountant (Analytisk revisor)
Angel Investor
Associate*
Consultant
Management Consultant
Model Auditor
PhD Student*
Trader

Companies

Danske Bank*
Danske Commodities
Evertale
McKinsey & Company*
Nordea Corporate Finance
Quartz+Co
Vestas
Aarhus Symposium
Aarhus University*

Primary Tasks



Please note: Few respondents

Administrative Reporting

Analysis

IT Programming

Economy and Accounting
Modelling and audit

FROM STUDIES TO FIRST JOB

"Be open to challenges, give yourself time to focus and do not get stressed by deadlines".
(Msc in Quantitative Economics)



School of Business and Social Sciences

The school of Business and Social Sciences is a broad business school and one of the four main academic areas at Aarhus University.

With approx. 14,000 full-time students, several thousand part-time students, almost 225 PhD students and more than 500 academic staff members, Business and Social Sciences ranks among the largest business schools in Europe. Furthermore, it is the largest business and social sciences unit in Denmark at university level with a broad academic base. All academic departments at Business and Social Sciences are internationally recognised for their educational and research activities. In addition, the school hosts a large number of internationally recognised research centres.

The research-based study programmes offered by the business school include highly recognised programmes such as MSc in Economics, MSc in Business Administration, Master of Laws and MSc in Political Science.

Nobel Laureate in Economic Sciences Dale T. Mortensen has held a part-time position (40%) with the Department of Economics and Business for the past five years and will continue to do so for the next five years. The remaining part of his work as researcher and lecturer is at Northwestern University in the USA.